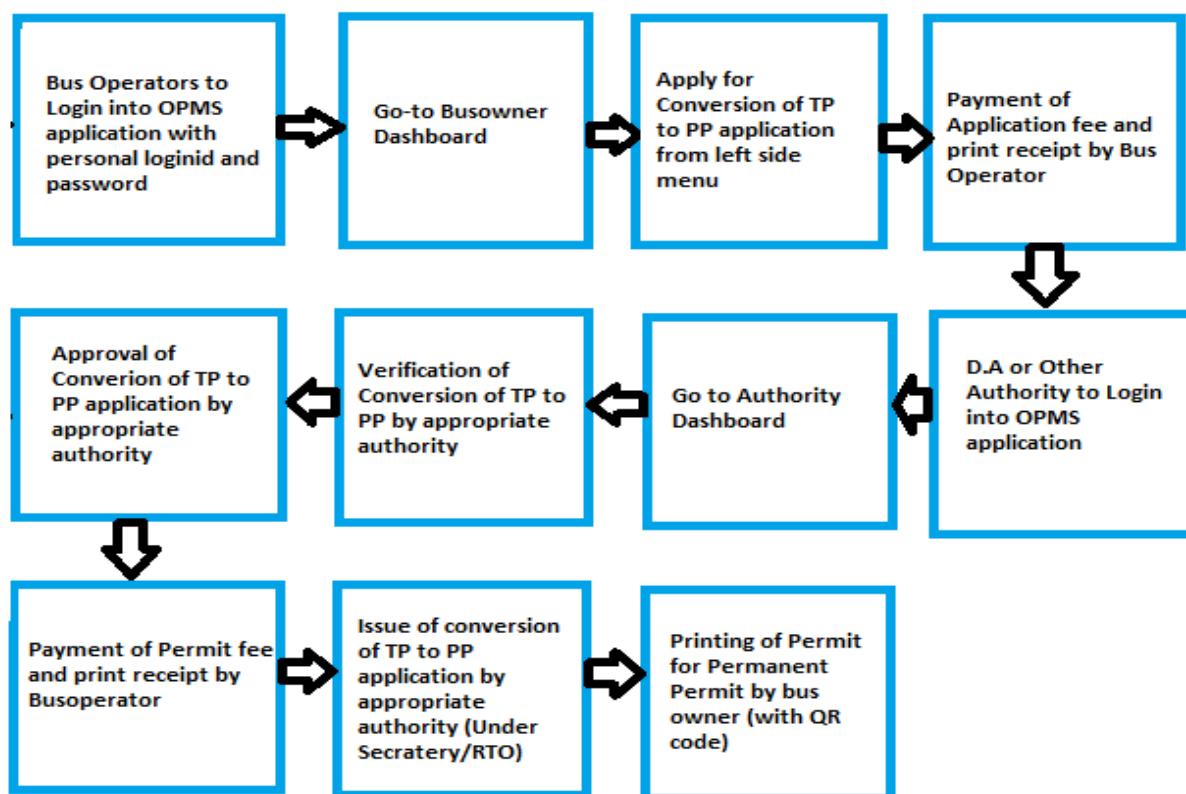


SECTION-IV

CHAPTER	Page No.
21 Applying for Conversion of TP to PP by Bus Operators	1
22 Process of Approving Conversion of TP to PP Application	8
23 Procedure for Paying Permit Fees for Bus Owners	13
24 Issue of Permit	20
25 Printing an Approved Permit	21



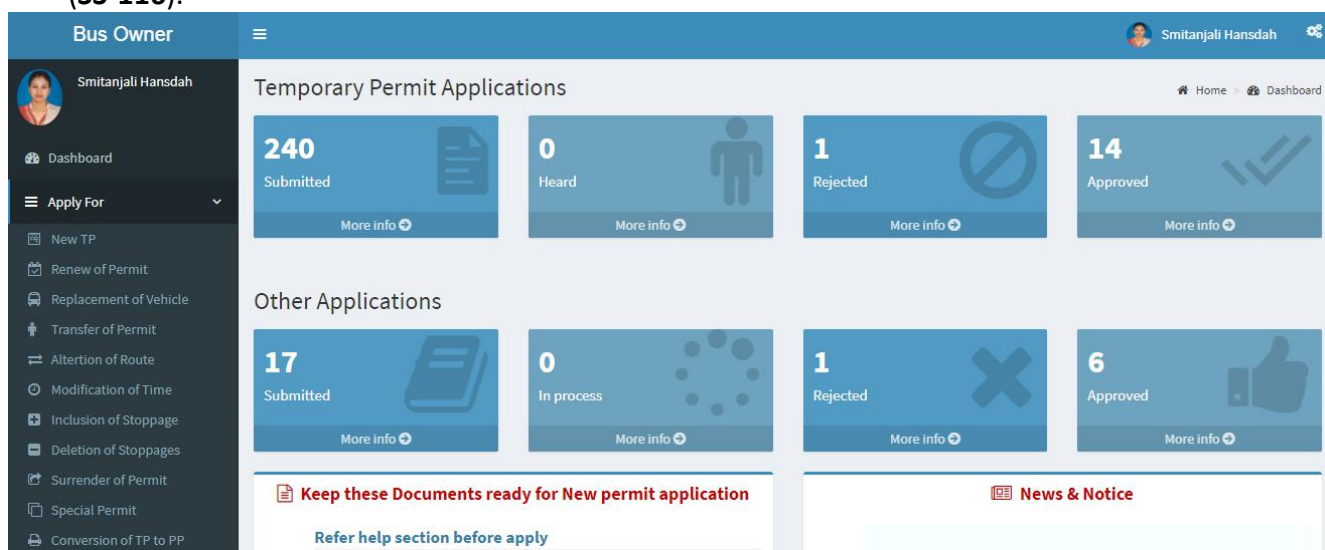
Please Note: - A Bus Operator has to first register in OPMS application as paragraph 2.3 of the user manual hosted in the website of “opms.odisgatransport.gov.in” in order to access the OPMS application.

21. Applying for Conversion of TP to PP by Bus Operators:

The OPMS Application allows Bus owner to convert Temporary Permit (TP) to Permanent Permit (PP) using OPMS Application after registration. The procedure for registration of a Bus operator in OPMS application has been described in **paragraph 2.3** of the user manual hosted in the website www.opms.odishatransport.gov.in. Get your login id and password by registration and use it for logging in.

To convert TP to PP, the steps as detailed below to be followed.

- 21.1.** After logging in into OPMS click on '**Apply for**' in the left navigation column of the Dashboard as in SS-115. It will show a list of services for which a bus operator can apply. Click on **Conversion of TP to PP** it will take you to the following screen as shown below (SS-116).



SS-115

Odisha Permit Management System (OPMS)

Bus Owner

Smitanjali Hanadah

Dashboard
Apply
Apply For Permit Fee
TP to PP Conversion
Objection on Permits
Route Frequency
Vacant Routes
Permit Status
Manage User Profile
Help
Sign Out

Conversion of Temporary to Permanent Permit

Dashboard > TP to PP Conversion

1.Enter Temporary Permit Number

Permit Number
SC/SIRT99/00322/2017
Vehicle number
OR23A1825

Validate To Proceed

Reset

2.Owner's Details

Owner's Name
SANKARSHAN PRADHAN
Father Name
MOTILAL PRADHAN
Husband Name
Present Address
AT-GUMADERA BELPAHAR,nul,JHARS

3.Other Details

Fitness Certificate Valid upto
02-03-2018
Tax Paid upto
31-10-2017
Insurance Validity.
24-12-2014-To-23-12-2015
Audit Dues
NO
VCR Pending

4.Vehicle Details

Registration Date
01-02-2006
Registered with RTO
JHARSUGUDA
Engine Number
497TC93HUZ876475
Chassis Number
386513KUZO54616
Model
LP 709/38
Make
TATA MOTORS LIMITED
Manufacturing Year
2005
Type of vehicle
BUS
Class of vehicle
BUS(SC)
Stand capacity
10
Seating Capacity
31
Carriage Type
Stage
HP agreement
NO
Off Road Status
NO-OFFROAD

Route Time Details

Sno	Station Name	Arrv time	HALT	Dept Time	Distance	Cumulative Distance	Trip no
1	Athagarh,Athagarh NAC,Cuttack,CT150101	07:59	00:00	00:00	0	0	1
2	Mundali,Banki,Cuttack,CT020101	06:59	00:08	07:07	35	35	1
3	Balikuda,Cuttack (MC),Cuttack,CT180102	05:26	00:09	05:35	91	91	1
4	Link Road,Cuttack (MC),Cuttack,CT180113	05:22	00:00	05:22	94	94	1
5	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	05:19	00:00	05:19	96	96	1
6	Link Road,Cuttack (MC),Cuttack,CT180113	05:22	00:00	05:22	98	98	1
7	Balikuda,Cuttack (MC),Cuttack,CT180102	05:26	00:09	05:35	10	10	1
8	Mundali,Banki,Cuttack,CT020101	06:59	00:08	07:07	15	15	1
9	Athagarh,Athagarh NAC,Cuttack,CT150101	07:59	00:00	00:00	19	19	1

Map view

Enter the OTP sent on your mobile
397856

Resend

Proceed to Next

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SS-116

The screen display at **SS-116** has 3 sections as described below.

- Section 1:** Fill the Vehicle Number and Permit number. Click “**Validate to Proceed**” button.
- Section 2:** It would be automatically filled up from the **VAHAN** database and permit route time details would be automatically filled up from the **OPMS** database.
- Section 3:** In this section, the Bus Owner has to fill the OTP send to their registered mobile number. This is to check the genuineness of the mobile number and secure the transaction. The Bus-owner needs to click on “**Proceed to Pay**” button to go to next stage.

21.2 The page for online payment process for payment of application fees would be opened at **SS-117**. As Govt. dues are to be routed through the Treasury, this process will take you to the web pages of **Directorate of Treasuries and Inspection (DTI)** (three screens) and through the pages of the Bank (four screens) from where you have to make payment. As a sample, the web pages of State Bank of India have been shown in this user manual.

The screenshot displays the 'Online Payment Process' form within the OPMS interface. The form is titled 'Payment details' and contains several input fields for user information and payment details. The fields are as follows:

Field Name	Value
Depositor Name	Bibek Ghose
Contact Number	9861198638
Email Id	sen.saibal4@gmail.com
Depositor Address	distric center chandrasekharpur ,Bhubanesw
Permit No	PP99/140320/G
Vehicle No	OR15K9800
Authority Name	STA-Odisha
Payment Type	Application Fee
Payment Amount (in Rs.)	500

At the bottom of the form, there are two buttons: 'Proceed for Online Payment' (highlighted with a red circle) and 'Cancel'. The left sidebar shows the user's profile (Bibek Ghose) and a list of navigation options including Dashboard, Apply, Apply For Permit Fee, TP to PP Conversion, Objection on Permits, Route Frequency, Vacant Routes, Permit Status, Manage User Profile, Help, and Sign Out. The footer of the page indicates the system was developed by SPARC under the aegis of ORSAC for STA, Odisha.

SS-117

- 21.3.** The fields in this screen **SS-117** would be auto filled on Bus owner's registration number and **VAHAN** database. The amount for payment of TP to PP application fees would automatically filled in the appropriate column. You need to click the **"Proceed to Online-Payment"** at the bottom of the screen that will take you to **SS-118** as shown below which is a web page of *Directorate of Treasuries and Inspection (DTI)*.

Directorate of Treasuries and Inspection
Finance Department, Government of Odisha

Home | Help | Bank Branch List

Tax Information

Corporate banking users paying through Central Bank Payment Gateway will not get echallan instantly because of some technical difficulties with the bank site. The echallan will be available in our site after two working days on receipt of scroll from bank site.

Tax Form

Depositor Name *	Bibek Ghose
Contact No	9861198638
Department Name	TRP
Amount to be Paid *	500

Department Specific information if any

PermitNo	PP99/140320/G
VehicleNumber	OR15K9800
EmailId	sen.saibal4@gmail.com
Address	distric center chandrasekharpur ,Bhubaneswar
AuthorityName	STA-Odisha
PaymentDate	21/10/2017 16:53:17
TransactID	TRN00000099-10-2017

Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	500
Total Challan Amount		500

Payment Mode

Net Banking

Bank *

STATE BANK OF INDIA

Remarks

Application Fee

Please enter the string

V1RUE

Click to try another string

v1rijb

Note: * Marked Fields are mandatory.

Proceed>>

SS-118

- 21.4.** In **SS-117**, please select the mode of payment (*Net Banking* or *Credit Card* or *Debit Card*) and the Name of the Bank from the drop down list. Next step is to fill the captcha and click on **"Proceed"** button. It will take you another web page of DTI as shown below at **SS-119**.

Directorate of Treasuries and Inspection
Finance Department, Government of Odisha

Tax verification

Tax Confirmation	
Depositor Name *	Bibek Ghose
District	
Contact No	9861198638
Department Name	TRP
Total Amount	500

Department Specific information if any	
PermitNo	PP99/140320/G
VehicleNumber	OR15K9800
EmailId	sen.saibal4@gmail.com
Address	distric center chandrasekharpur ,Bhubaneswar
AuthorityName	STA-Odisha
PaymentDate	21/10/2017 16:53:17
TransactID	TRN00000099-10-2017

Head of account Details	
Head of account	Description
0041-00-101-0098-01026-055	Application Fee
Total Challan Amount	
500	

Payment Mode	Net Banking
Bank	STATE BANK OF INDIA

Confirm

SS-119

- 21.5. It will show you details of transaction to be made which you need to confirm by clicking on the “**Confirm**” button at the bottom left corner of the screen.
- 21.6. By Clicking on “**Confirm**” button, the screen as shown at SS-120 would be displayed (a third web page of DTI).

Directorate of Treasuries and Inspection
Finance Department, Government of Odisha

Tax verification

NOTE : Challan Reference Id is **27D1B20EA1** . Use this for future References.

Tax Confirmation	
Depositor Name *	Bibek Ghose
District	
Contact No	9861198638
Department Name	TRP
Total Amount	500

Department Specific information if any	
PermitNo	PP99/140320/G
VehicleNumber	OR15K9800
EmailId	sen.saibal4@gmail.com
Address	distric center chandrasekharpur ,Bhubaneswar
AuthorityName	STA-Odisha
PaymentDate	21/10/2017 16:53:17
TransactID	TRN00000099-10-2017

Head of account Details	
Head of account	Description
0041-00-101-0098-01026-055	Application Fee
Total Challan Amount	
500	

Payment Mode	Net Banking
Bank	STATE BANK OF INDIA

Make Payment

SS-120

21.7. Actually Screens **SS-119** and **SS-120** are similar except that **SS-119** is for confirmation of the entry details and **SS-120** has the challan number and is to make Payment. Clicking the “**Make Payment**” button in **SS-120** would take you to **SS-121** is the web page of the Bank selected by you. In the instant case, as State Bank of India (SBI) has been chosen, as a sample, SBI’s web page is being displayed in this user manual.

SS-121

21.8. You have to enter your *User Name* and *Password* provided by your Bank (Option selected by you in **SS-118**) and click on “**Log in**” button. The page as shown in **SS-122** would be displayed. This is the confirmation page of your bank portal where you need to confirm the amount.

SBI ONLINE
Welcome : Logout

our previous site visit: 21-Oct-2017 13:29 IST

Orissa DTI Taxes 21-Oct-2017 [16:57 IST] [Help](#)

You can debit any of your transaction accounts to pay Orissa DTI Taxes.
Select an account and enter Orissa DTI Taxes payment details

Account No. / Nick name	Account Type	Branch
00000032413198631	Savings Account	IDCO TOWERS

Selected Account 00000032413198631

Payment details

DTI's Reference No	27D1B20EA1
Challan Net Amount	500
Depositors Name	Bibek Ghose
Head of account	0041-00-101-0098-01026-055-Application Fee- 500
Payment Mode	N
Transaction Date MIS	21-10-2017 16:10:08 PM
Amount in words	FIVE HUNDRED RUPEES ONLY

[Confirm](#) [Reset](#)

[Click here](#) to abort this transaction and return to the Orissa DTI Taxes site

SS-122

- 21.9.** This screen is similar to previous screen (SS-122) except that it records the status of transaction reference on the top right of the screen. By Clicking on “**Confirm**” button in SS-122, the screen as shown at SS-123 would be displayed.

SBI ONLINE
Welcome : Logout

our previous site visit: 21-Oct-2017 13:29 IST

Orissa DTI Taxes 21-Oct-2017 [16:57 IST] [Help](#)

Details of last three Orissa DTI Taxes transactions performed today are displayed below.
Please check these transactions before proceeding with the current transaction.

Reference No.	Account No.	Branch Name	Transaction Date	Amount (INR)	Status
IK00IKART0	00000032413198631	IDCO TOWERS	21-Oct-2017	1.00	Success

Verify and confirm Orissa DTI Taxes transaction details

Debit Account Details

Account No.	Description	Branch
00000032413198631	Savings Account	IDCO TOWERS

DTI's Reference No 27D1B20EA1

Challan Net Amount 500

Depositors Name Bibek Ghose

Head of account 0041-00-101-0098-01026-055-Application Fee- 500

Payment Mode N

Transaction Date MIS 21-10-2017 16:10:42 PM

Amount in Words FIVE HUNDRED RUPEES ONLY

[Confirm](#) [Back](#)

[Click here](#) to abort this transaction and return to the Orissa DTI Taxes site

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SS-123

- 21.10** Please click on “**Confirm**” button in SS-123 to confirm the payment to be made. When you click the “**Confirm**” button, it will take you to SS-124 as shown below.

SBI

Your previous site visit: 21-Oct-2017 13:29 IST

Orissa DTI Taxes 21-Oct-2017

Account Details

Reference No.	IK00IKGMY1
Debit Account No.	00000032413198631
DTI's Reference No	27D1B20EA1
Amount	INR 500.00
Amount in Words	FIVE HUNDRED RUPEES ONLY
Status	Completed Successfully
Debit Branch	IDCO TOWERS
Date - Time	21-Oct-2017 16:58 IST

[Click here to see the challan details](#)

[Download in PDF](#)

[Click here](#) to return to the Orissa DTI Taxes site. Else, you will be automatically redirected to the Orissa DTI Taxes site in 60 seconds.

© Copyright SBI. Privacy State

SS-124

21.11 This is the last page of Bank Portal. By clicking on the '**Click Here**' link on **SS-124**, the Payment status page of OPMS will be opened that shows the status of payment along with other details as shown at **SS-125**.

Note:- Please wait for 60 seconds after clicking on 'Click here' .If you exit the screen earlier, your payment details may not be captured by DTI or OPMS application.

Odisha Permit Management System (OPMS)

Bus Owner Smitanjali Hansdah

Payment Status

Payment Details	
Depositor Name	SMITANJALI HANSDAH
Contact Number	8658827771
Email	smita24694@gmail.com
Permit No	PP99/130356/G
Vehicle Number	OR02BS3051
Authority Name	STA-Odisha
Payment Type	Application Fee

Online Payment Details	
Transaction Id	TRN00000286-11-2017
Challan Amount	500
Challan Ref Id	IK00IYGGJ9
Bank Transaction Id	27D701BD89
Transaction Date	10/11/2017 10:58:19 AM
Payment Status	Payment Successful

[Print](#)

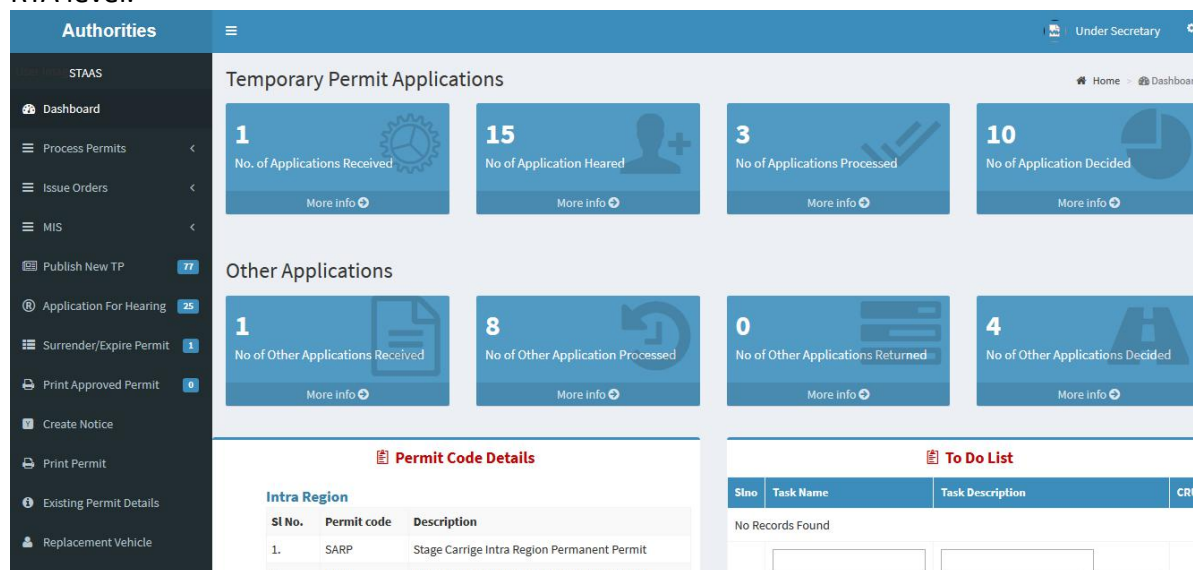
Developed by : SPARC Under ageis of ORSAC for STA , Odisha

SS-125

21.12 You can take a printout of the page for your record and future reference by clicking on **“PRINT”** bottom located at the left corner of **SS-125**.

22. Process of Approving TP to PP Application by appropriate Authority.

After the appropriate authority logs into the OPMS, the Dashboard page would be displayed as shown at **SS-126**. Such dashboard would be available for all authorities like Dealing Assistant (DA), Under Secretary, Secretary, Chairman at STA and Dealing Assistant (DA), RTO, Collector at RTA level.



SS-126

22.1 The TP to PP application is first made available to the dealing assistant (DA) to do the miscellaneous checks with respect to TP to PP application.

Once the same is done, the TP to PP application is sent up to Under Secretary/RTO, Secretary STA and Chairman (STA/RTA) for approval or rejection as the case may be.

22.2. In case of rejection, a detailed reason has to be recorded for the benefit of the applicant in the concerned Text Box when decision of proceeding is being recorded by secretary at STA or RTO at RTA.

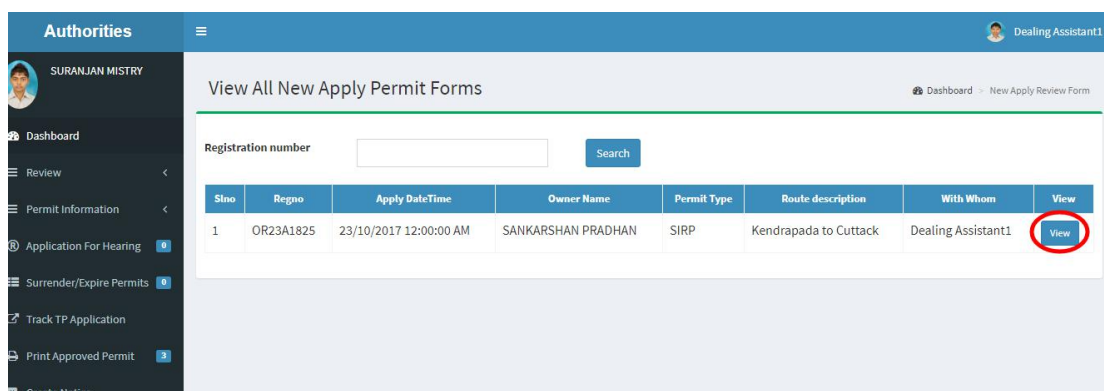
Once the TP to PP application is rejected, there is no need to take any further action as same would be reflected in the dashboard of the applicant bus owner along with the reason for rejection.

22.3. If the TP to PP application is approved, there is a need to issue Permanent Permit (PP). Here, the applicant has to pay the permit fee online before issue of PP.

Once the bus owner pays the permit fees, the TP to PP would be issued by Under Secretary in STA and RTO in RTAs. The issued permit would be available in the Dashboard of Bus owner for print and use.

22.4. To Record the Proceeding Details, Dealing Assistant has to process the application.

- A. DA has to log into the OPMS.
- B. She/he has to click on “**Process Application For**” menu item from the left column of Menu which would expand containing several sub-items.
- C. Next, She/he has to click on “**Conversion of TP to PP**” sub- item.
- D. A table showing all TP to PP conversion applications pending at that point of time would be displayed as shown in **SS-127**.



The screenshot displays the 'View All New Apply Permit Forms' page in the OPMS. On the left is a sidebar menu for 'Authorities' with user 'SURANJAN MISTRY'. The main content area has a search bar for 'Registration number' and a table of applications. The table has columns: SNo, Regno, Apply DateTime, Owner Name, Permit Type, Route description, With Whom, and View. One application is listed with SNo 1, Regno OR23A1825, Apply DateTime 23/10/2017 12:00:00 AM, Owner Name SANKARSHAN PRADHAN, Permit Type SIRP, Route description Kendrapada to Cuttack, and With Whom Dealing Assistant1. The 'View' button in the last column is circled in red.

SNo	Regno	Apply DateTime	Owner Name	Permit Type	Route description	With Whom	View
1	OR23A1825	23/10/2017 12:00:00 AM	SANKARSHAN PRADHAN	SIRP	Kendrapada to Cuttack	Dealing Assistant1	View

SS-127

- E. The DA has to click on the ‘**View**’ button in the last column of the table upon which the screen as shown at **SS-128** will be displayed. This contains the TP to PP application details.

Odisha Permit Management System (OPMS)

Authorities

STAS

Dashboard

Review

Permit Information

Permit Fee(Approval)

Publish New TP

Application For Hearing

Surrender/Expire Permits

Track TP Application

Create Notice

Reports

Archives

Route Frequency

Vacant Routes

Existing Permit Details

Replacement Vehicle

Application Hierarchy

New Registration

Manage User Profile

Feedback Review

Help

Sign Out

View Individual Applied form

Owner Details

1. Registration No.

OR23A1825

2. Applicant Number

APPN99/00114/2017

3. Owner Name

SANKARSHAN PRADHAN

4. Mobile No

9937320280

5. Email

smita24694@gmail.com

6. Communication Address

AT-GUMADERA
BELPAHAR,null,JHARSUGUDA

7. Aadhar/Pan Card No

123334555555

8. Aadhar/Pan Card Document

Show File

Permit Application Details

1. Apply at

STA-Odisha

2. Select Permit Type

SIRP

3. Nature of Service(Service type)

Ordinary

4. Service Day

Daily service

5. Permit Duration

1825

6. Application fee(Rs)

500.00

7. Is there any Court case ?

--Select--

Vechile Details

1. Registration Date

01-02-2006

2. Registered with RTO

JHARSUGUDA

3. Engine Number

497TC93HUZ876475

4. Chasis Number

386513KUZ054616

5. Model

LP 709/38

6. Make

TATA MOTORS LIMITED

7. Yr. of Manufacturing Dt.

2005

8. Type of vehicle

BUS

9. Class of vehicle

BUS(SC)

10. Stand capacity

10

11. Seating Capacity

31

12. Carraige Type

Stage

13. Fitness Certificate Valid upto

02-03-2018

14. Tax Paid upto

31-10-2017

15. Audit Dues

NO

16. VCR Pending

17. Insurance validity

24-12-2014-To-23-12-2015

18. HP agreement

NO

19. Off Road Status

NO-OFFROAD

Route & Time Information

Sino	Station Name	Arrv time	Dept Time	Trip no	Distance
1	Athagarh,Athagarh NAC,Cuttack,CT150101	07:59	00:00	1	0
2	Mundali,Banki,Cuttack,CT020101	06:59	07:07	1	35
3	Balikuda,Cuttack (MC),Cuttack,CT180102	05:26	05:35	1	56
4	Link Road,Cuttack (MC),Cuttack,CT180113	05:22	05:22	1	3
5	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	05:19	05:19	1	2
6	Link Road,Cuttack (MC),Cuttack,CT180113	05:22	05:22	1	2
7	Balikuda,Cuttack (MC),Cuttack,CT180102	05:26	05:35	1	3
8	Mundali,Banki,Cuttack,CT020101	06:59	07:07	1	56
9	Athagarh,Athagarh NAC,Cuttack,CT150101	07:59	00:00	1	35

Map Layers

District Boundary

Block Boundary

Existing Road

Existing RTA Route

Existing STA Route

Existing Frequency

Important Location
District/Block HQ
Bus Stand
Bus Stop

Map view

Note

everything fine

View All Notes

Save

Forward To

SS-128

- F. In the bottom section of **SS-128**, is the” **Note**” section where the Dealing Assistant will note his/her observation/suggestions on the matter.
- G. By clicking on “**Forward To**” button one new section appears showing various authorities in the hierarchy.
- H. Dealing Assistant need to choose his/her next authority to forward the application and then click on “**Send**” button as shown in **SS-128** to send the application to next authority.

Decision

View All Comments Save Forward To

Select User Position
Select User Position
Section officer
Under Secretary

Send

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SS-129

- I. The same process is repeated till the TP to PP application reaches Chairman of STA/RTA for final decision.
- J. In Chairman’s (of RTA/STA)’s screen, instead of the” **Forward To**” button, “**Approved**” and “**Rejected**” buttons will appear. The screen for the Chairman of STA/RTA would be shown as **SS-130**.

Odisha Permit Management System (OPMS)

Authorities

STATC

Dashboard

Review

Permit Information

Permit Fee(Approval)

Application For Hearing

Surrender/Expire Permits

Track TP Application

Print Approved Permit

Create Notice

Reports

Archives

Route Frequency

Vacant Routes

Existing Permit Details

Replacement Vehicle

Application Hierarchy

New Registration

Manage User Profile

Feedback Review

Help

Sign Out

ChairMan-STA

Dashboard

New Apply Review Form

New Individual Apply Form

View Individual Applied form

Owner Details

1. Registration No.	OR23A1825
2. Applicant Number	APPN99/00114/2017
3. Owner Name	SANKARSHAN PRADHAN
4. Mobile No	9937320280
5. Email	smita24694@gmail.com
6. Communication Address	AT-GUMADERA BELPAHAR,null,JHARSUGUDA
7. Aadhar/Pan Card No	123334555555
8. Aadhar/Pan Card Document	Show File

Vechile Details

1. Registration Date	01-02-2006
2. Registered with RTO	JHARSUGUDA
3. Engine Number	497TC93HUZ876475
4. Chasis Number	386513KUZ054616
5. Model	LP 709/38
6. Make	TATA MOTORS LIMITED
7. Yr. of Manufacturing Dt.	2005
8. Type of vehicle	BUS
9. Class of vehicle	BUS(SC)
10. Stand capacity	10
11. Seating Capacity	31
12. Carraige Type	Stage
13. Fitness Certificate Valid upto	02-03-2018
14. Tax Paid upto	31-10-2017
15. Audit Dues	NO
16. VCR Pending	
17. Insurance validity	24-12-2014-To-23-12-2015
18. HP agreement	NO
19. Off Road Status	NO-OFFROAD

Permit Application Details

1. Apply at	STA-Odisha
2. Select Permit Type	SIRP
3. Nature of Service(Service type)	Ordinary
4. Service Day	Daily service
5. Permit Duration	1825
6. Application fee(Rs)	500.00
7. Is there any Court case ?	--Select--

Route & Time Information

SNo	Station Name	Arrv time	Dept Time	Trip no	Distance
1	Athagarh,Athagarh NAC,Cuttack,CT150101	07:59	00:00	1	0
2	Mundali,Banki,Cuttack,CT020101	06:59	07:07	1	35
3	Balikuda,Cuttack (MC),Cuttack,CT180102	05:26	05:35	1	56
4	Link Road,Cuttack (MC),Cuttack,CT180113	05:22	05:22	1	3
5	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	05:19	05:19	1	2
6	Link Road,Cuttack (MC),Cuttack,CT180113	05:22	05:22	1	2
7	Balikuda,Cuttack (MC),Cuttack,CT180102	05:26	05:35	1	3
8	Mundali,Banki,Cuttack,CT020101	06:59	07:07	1	56
9	Athagarh,Athagarh NAC,Cuttack,CT150101	07:59	00:00	1	35

Map Layers

- District Boundary
- Block Boundary
- Existing Road
- Existing RTA Route
- Existing STA Route
- Existing Frequency
- Important Location
 - District/Block HQ
 - Bus Stand
 - Bus Stop

Map view

Upload Of Decision As Per Proceeding

ok I am approving

View All Decisions

Query

Save

Reject

Approval

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SS-130

- K. Any authority higher than DA can use the “**Query**” button after recording the query in the Note. By clicking the “**Query**” button, the file would automatically be transferred to the next lower level authority for compliance.

23. Procedure for Paying Permit Fees for Bus Owners:

- 23.1.** If your application for Conversion of TP to PP has been approved, then it will be shown in your Dashboard. A SMS alert would come to your registered mobile number requesting you to pay the Permit Fee. You can pay the permit fee by Clicking on “**Pay Permit Fee**” menu from the left menu. This would take you to the “Pay Permit fee” page as shown in **SS-130**.

The screenshot shows the 'Pay Permit Fee' page. The left sidebar has a menu with 'Pay Permit Fee' highlighted. The main area has a form titled 'Enter Application information'. It includes a 'Fees Type' dropdown menu with a list of options, a 'Vehicle Number' text box, and 'Submit' and 'Reset' buttons.

SS-131

- 23.2** Please choose the Application type from the dropdown for which you want to pay the permit fees. In this case, you have to choose the “**Conversion of TP to PP**” and key in the Vehicle number in the Text Box. Then click the “**Submit**” button. It will take you to the screen as at **SS-132**.

Odisha Permit Management System (OPMS)

Bus Owner Smitanjali Hansdah

Pay Permit Fee

Enter Application information

Application Type: **Conversion of TP to PP** Vehicle Number: **OR19N4097**

Submit **Reset**

1. Application Status

Application status:	Granted
Applied At:	STA-Odisha
Application No:	PP99/120972/G
Application To:	Chairman-STA
Applied On:	13/11/2017
Approved On:	13/11/2017

2. Application Fee Status

Application fee amount:	500.00
Application Fee paid on:	13/11/2017
Application Fee Challan number :	IK00IZTVZ2
Transaction number :	TRN00000287-11-2017
Bank Reference number :	27D72FA0AE

3. Permit Fee Status

Permit type:	SIRP
Permit Duration:	1825 Days
Permit fee :	13000

Pay now

SS-132

23.3. To pay the Permit fee, click on **“Pay Now”** to make payment online. It will take you to the web page as shown **SS-133**.

Bus Owner Mansids

Online Payment Process

Payment details

Depositor Name: **ANUP KUMAR MOHANTY**

Contact Number: **9437537087**

Email Id: **manil1111@gmail.com**

Depositor Address: **AT-ICHINDA W NO-12,PO/PS-RAIRANGPUR,RAI**

Application No: **APPN99-00203-2017**

Vehicle No: **OD11A9992**

Authority Name: **STA-Cuttack**

Payment Type: **Permit Fee**

Payment Amount: **13000**

Proceed for Online Payment **Cancel**

SS-133

- 23.4.** The procedure for payment of permit fee is similar to that of payment of application fees. Only the amount changes. Please click on “Proceed to Online Payment” in SS-133 which would take you to SS-134. You have to go through three (3) screens of Treasury (DTI) Portal and four (4) screen of Bank Portal as shown at **SS-118** to **SS-124**. The same screens are repeated with changed amount of Rs. 13,000/- from **SS-134** to **SS-140**.

Tax Form		
Depositor Name *	Bibek Ghose	
Contact No	9861198638	
Department Name	TRP	
Amount to be Paid *	13000	
Department Specific information if any		
PermitNo	PP99/140320/G	
VehicleNumber	OR15K9800	
EmailId	sen.saibal4@gmail.com	
Address	distric center chandrasekharpur ,Bhubaneswar	
AutorityName	STA-Odisha	
PaymentDate	21/10/2017 16:53:17	
TransactID	TRN00000099-10-2017	
Head of account Details		
Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	13000
	Total Challan Amount	13000
Payment Mode	Net Banking ▼	
Bank *	STATE BANK OF INDIA ▼	
Remarks	Application Fee	
Please enter the string	<div>V1RJJB</div> <div>Click to try another string</div> <div>v1rjib</div>	
Note: * Marked Fields are mandatory.		
Proceed>>		

SS-134

- 23.5.** In **SS-134**, please select the mode of payment (*Net Banking* or *Credit Card* or *Debit Card*) and the Name of the Bank from the drop down list. Next step is to fill the captcha and click on “**Proceed**” button. It will take you to another web page of DTI as shown at **SS-135**.

Odisha Permit Management System (OPMS)

Directorate of Treasuries and Inspection
Finance Department, Government of Odisha

Home | Help | Bank Branch List

Tax verification

Tax Confirmation	
Depositor Name *	Bibek Ghose
District	
Contact No	9861198638
Department Name	TRP
Total Amount	13000

Department Specific information if any	
PermitNo	PP99/140320/G
VehicleNumber	OR15K9800
EmailId	sen.saibal4@gmail.com
Address	distric center chandrasekharpur ,Bhubaneswar
AuthorityName	STA-Odisha
PaymentDate	21/10/2017 16:53:17
TransactID	TRN00000099-10-2017

Head of account Details		
Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	13000
Total Challan Amount		13000

Payment Mode: Net Banking
Bank: STATE BANK OF INDIA

Confirm

SS-135

- 23.6. It will show you details of transaction to be made which you need to be confirmed by clicking on the “**Confirm**” button at the bottom left corner of the screen **SS-135**. By Clicking on “**Confirm**” button, the screen as shown at **SS-136** would be displayed (a third web page of DTI).

Directorate of Treasuries and Inspection
Finance Department, Government of Odisha

Home | Help | Bank Branch List

Tax verification

NOTE : Challan Reference Id is **27D1B20EA1** . Use this for future References.

Tax Confirmation	
Depositor Name *	Bibek Ghose
District	
Contact No	9861198638
Department Name	TRP
Total Amount	13000

Department Specific information if any	
PermitNo	PP99/140320/G
VehicleNumber	OR15K9800
EmailId	sen.saibal4@gmail.com
Address	distric center chandrasekharpur ,Bhubaneswar
AuthorityName	STA-Odisha
PaymentDate	21/10/2017 16:53:17
TransactID	TRN00000099-10-2017

Head of account Details		
Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	13000
Total Challan Amount		13000

Payment Mode: Net Banking
Bank: STATE BANK OF INDIA

Make Payment

SS-136

- 23.7. Actually Screens **SS-135** and **SS-136** are similar except that **SS-135** is for confirmation of the entry details and **SS-136** has the challan number and is to make Payment. Clicking the “**Make Payment**” button in **SS-136** would take you to **SS-137** is the web

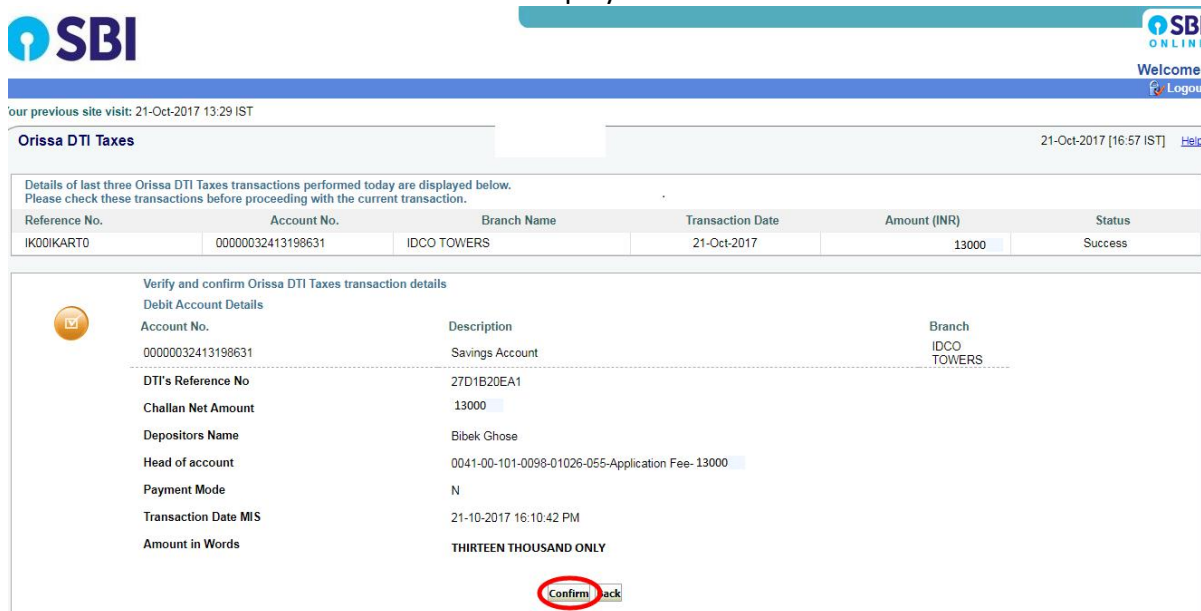
page of the Bank selected by you. In the instant case, as State Bank of India has been chosen, SBI's web page is being displayed in this user manual.

SS-137

23.9. You have to enter your User name and Password provided by your Bank and click on “Log in” button. The page as shown in SS-138 would be displayed. This is the confirmation page of your bank portal where you need to confirm the amount.

SS-138

23.10. This screen is similar to previous screen(SS-138) except that it records the status of transaction references on the top of the screen. By clicking on “Confirm” button, the screen as shown SS-139 would be displayed.



SBI ONLINE

Welcome : [Logout](#)

Your previous site visit: 21-Oct-2017 13:29 IST

Orissa DTI Taxes 21-Oct-2017 [16:57 IST] [Help](#)

Details of last three Orissa DTI Taxes transactions performed today are displayed below. Please check these transactions before proceeding with the current transaction.

Reference No.	Account No.	Branch Name	Transaction Date	Amount (INR)	Status
IK00IKART0	00000032413198631	IDCO TOWERS	21-Oct-2017	13000	Success

Verify and confirm Orissa DTI Taxes transaction details

Debit Account Details

Account No.	Description	Branch
00000032413198631	Savings Account	IDCO TOWERS

DTI's Reference No 27D1B20EA1

Challan Net Amount 13000

Depositors Name Bibek Ghose

Head of account 0041-00-101-0098-01026-055-Application Fee-13000

Payment Mode N

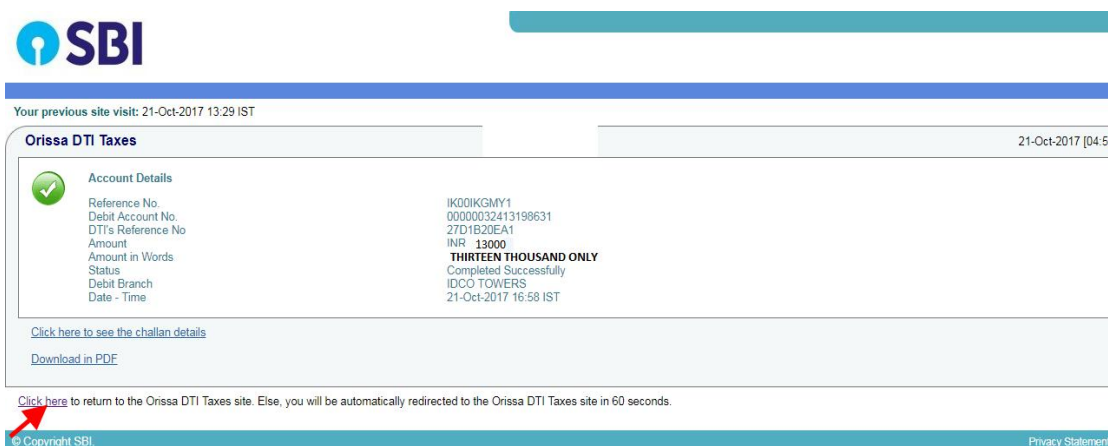
Transaction Date MIS 21-10-2017 16:10:42 PM

Amount in Words THIRTEEN THOUSAND ONLY

Confirm **Back**

SS-139

23.12 Please click on “Confirm” button to confirm the status of transaction. When you will click the “Confirm” button, it will take you to SS-140 as shown below.



SBI ONLINE

Your previous site visit: 21-Oct-2017 13:29 IST

Orissa DTI Taxes 21-Oct-2017 [04:58 IST]

Account Details

Reference No.	IK00IKGMY1
Debit Account No.	00000032413198631
DTI's Reference No	27D1B20EA1
Amount	INR 13000
Amount in Words	THIRTEEN THOUSAND ONLY
Status	Completed Successfully
Debit Branch	IDCO TOWERS
Date - Time	21-Oct-2017 16:58 IST

[Click here to see the challan details](#)

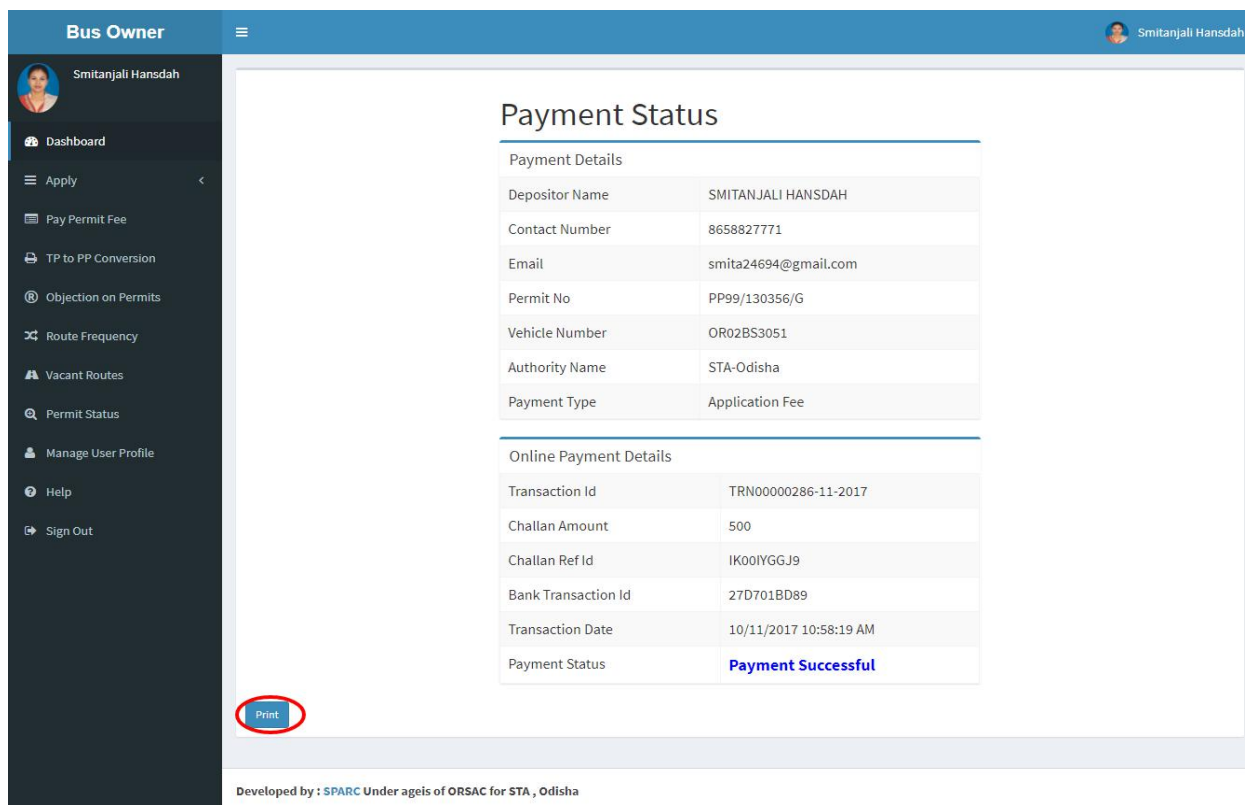
[Download in PDF](#)

[Click here](#) to return to the Orissa DTI Taxes site. Else, you will be automatically redirected to the Orissa DTI Taxes site in 60 seconds.

Copyright SBI. [Privacy Statement](#)

SS-140

23.13 This is the last page of Bank Portal. By clicking on the ‘Click Here’ link on **SS-140**, the Payment status page of OPMS will be opened, that shows the status of payment along with other details as shown at **SS-141**.



Bus Owner Smitanjali Hansdah

Payment Status

Payment Details	
Depositor Name	SMITANJALI HANSDAH
Contact Number	8658827771
Email	smita24694@gmail.com
Permit No	PP99/130356/G
Vehicle Number	OR02BS3051
Authority Name	STA-Odisha
Payment Type	Application Fee

Online Payment Details	
Transaction Id	TRN00000286-11-2017
Challan Amount	500
Challan Ref Id	IK00IYGGJ9
Bank Transaction Id	27D701BD89
Transaction Date	10/11/2017 10:58:19 AM
Payment Status	Payment Successful

Print

Developed by : SPARC Under aegis of ORSAC for STA, Odisha

SS-141

You can take a printout of the page by clicking on “**PRINT**” bottom left corner of **SS-141** screen.

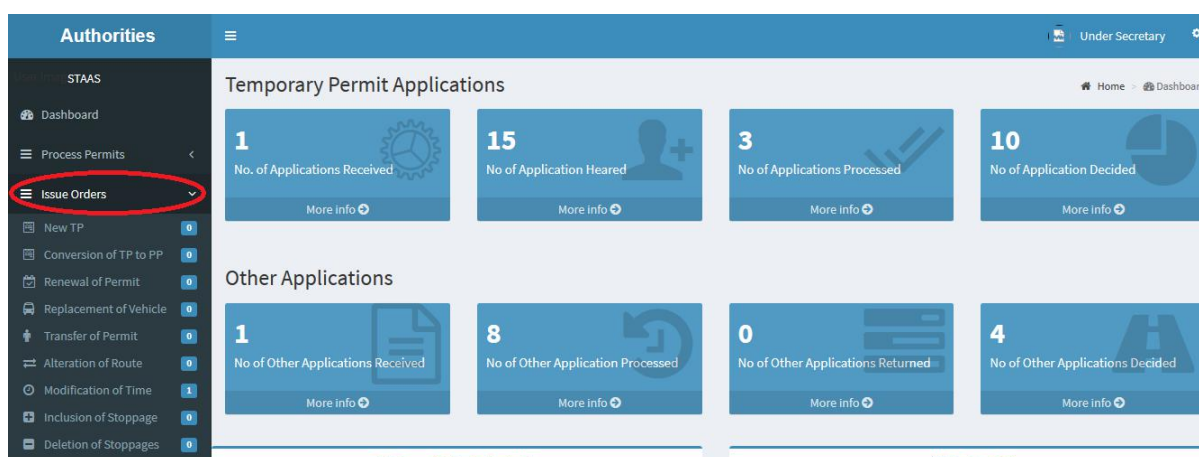
Note:- Please wait for 60 seconds after clicking on ‘Click Here’. If you exit the screen, your payment details may not be captured by DTI or OPMS application.

23.14 NOTE: After paying the permit fee the permit is issued by the Under Secretary/RTO. You can check the status of your permit application in your Dashboard as shown at **SS-77**.

24. Issue of Permit:

Under Secretary/RTO can see all the applications and Issue the permits for which permit fee have been paid. The steps to follow are,

- 24.1.** After logging in click on “**Issue of Permit/Order**” menu from the left side menu section present as shown at **SS-141**. It would show the list of services for which orders need to be issued as shown in SS-142.



SS-141

- 24.2.** Please click on “Conversion of TP to PP” as shown in SS-141. That would take you to SS-142 which would be a table showing all applications for ‘Conversion of TP to PP’

SS-142

Status of fees paid in respect of List of applications for Conversion of TP to PP								
Dashboard > View List of Approved Permits with fees paid								
Sino	Reg No.	Owner Name	Application For	Amount of Permit Fee Paid	Date of Payment	Payment Status	Appl Status	Order to be Made
1	OR22F7475	ATMANANDA DAS	TP to PP Conversion	13000.00	31-10-2017	Payment Successful	₹	Issue Order

- 24.3.** Clicking on Issue Order icon located on the far-right column of the table. It would result in issue of Conversion of TP to PP order online. It would be visible to the application in his/her dashboard at **SS-143**.

25. Printing an Approved Permit:

The bus owner can print the permit after issue of permit by US/RTO. He/ She has to follow the steps as detailed below for permit generation.

Bus Owner | Smitanjali Hansdah

Temporary Permit Applications

- 240 Number of Applications
- 1 Number of Applications Reject
- 14 Number of Applications Approved
- 0 Number of Objections

Other Applications

- 13 Number of other Applications
- 1 Number of other Applications Reject
- 6 Number of Applications Approved
- 0 Number of Other Objections

Keep these Documents ready for New permit application

Refer help section before apply

Sl No.	Documents
1.	RC book for your reference

News & Notice

SS-143

25.2. After log in, she/he can see the dashboard which would show two rows of blocks. One for TP application and second for Other applications as shown in **SS-143**. Under Other application, she/he can click on 'Approved' block which would take you to a table as shown in **SS-144** or he/she can go to **"Print Issue Order"** menu on left side and click on **"Conversion of TP to PP"** to come to same table.

Bus Owner | Smitanjali Hansdah

Total Approved Application For TP to PP Conversion

Sl No.	Regn No.	Owner Name	Application Type	Permit No.	Approved By	Date of Apply	Date of Issue	Print
1	OR22F7475	Smitanjali Hasda	Conversion of TP to PP	SIRP99/00303/2017	STA-Odisha	31-10-2017	01-11-2017	
2	OR09N4465	Smitanjali Hasda	Conversion of TP to PP	PP99/130644/G	STA-Odisha	09-11-2017	13-11-2017	

SS-144

25.3. Clicking on **"Print"** on right column to see the TP to PP conversion Order at SS-145.

Odisha Permit Management System (OPMS)



Form NO XXII

[SEE RULE 46(1)(i)]

Permit in respect of a stage carriage

PART-A



Transport Authority:

Permit No:

1.Name of Holder:

2.Father/Husband Name:

3.(a) Address:

3.(b) Mobile Number:

4.(a) Registration Mark:

(b) The Vehicle is held under a H.P. agreement with:

5.(a) Number of Passengers Seats:

(b) Number of Standees:

6.Weight of Personal Luggage per passenger not to exceed 25 Kgs per head.

7. Route / Areas for which the Permits is valid:

8.1 Date of Issue:

8.2 Date of Expiry:

9. Rate of fare fixed under OMV Rules 1993:

Paisa Per Km.as revised by Govt. from time to time:

(a) The Standard of fares fixed under the Odisha Motor Vehicle Rules, 1993:

The fare to be charged shall be as notified by Government from time to time for various type of service/buses with minimum of Rs 5/- for ordinary and Rs 13/- for Delux and AC Delux Buses

(Full permit to be kept by holder)

STA-Odisha

SC/SIRP99/00346/2017

SUMIT KUMAR JENA

RANKANATH JENA

AT-GOTPALLI,PO-KULEI,KHURDA

OD19J8600

37

10

JANHIKUDA,MALUDA,BALUGAON,KHURDA,BBSR,CUTTACK

23-11-2017

22-11-2022

10. Particulars of Time Table to be observed, if any: Time Table duly approved is attached separately.

11. Only personal goods of passengers subject to limit at item 6 may be carried.

12. The Vehicle above described may be used by the holder of this permit as a Contract Carriage within the areas herein under specified and subject to the following Condition:

13. Fare Table(FT) is to be exhibited on the Vehicle permanently

14. The Time Table(TT) is to be exhibited on the vehicle prominently & followed

16. The records to be maintained and returns to be submitted, specified by Transport Authority, under Rule 66 of 4 of O.M.V Rules are to be complied :

Date

**Transport
Authority**

Print

Print Part-B

SS-145

25.3. By clicking on “**Print**” button, the permit would be printed.

25.4. By clicking on “**Print Part-B**” button, the part-b of the permit for concerned vehicle would be seen with QR Code as shown at **SS-146**.

Odisha Permit Management System (OPMS)



PART-B

(SUMMARY TO BE CARRIED ON THE VEHICLE)



Issue Date:

Transport Authority:

Permit No.

1. Name of Holder: **SUMIT KUMAR JENA**

2. Vehicle Registration Marks: **OD19J8600**

3. Route Area For Which Permit is Valid:

4.(a) Date of Issue:

4.(b) Valid Upto:

Conditions: a) G.A. - **Yes** b) TT - **Yes** c) FT - **Yes**

STA-ODISHA

SC/SIRP99/00346/2017

JANHIKUDA, MALUDA, BALUGAON, KHURDA, BBSR, CUTTACK

23-11-2017

22-11-2022

Secretary
Transport Authority

Condition:- Code letters or abbreviations are suggested thus

GA: Goods may be carried in addition to passengers.

TT: A timetable must be exhibited and observed.

FT: A fare table must be exhibited and observed.

PL: Personal luggage allowed to each passenger.

Print

Next Page

SS-146


25.5. By clicking on “**Next Page**” button, the part-b of the permit for concerned vehicle would be seen with QR Code as shown at **SS-147**.

☰
Smitanjali Hansdah

Route & Time Information

Permit No: **SC/SIRP99/00315/2017**

Reg No.: **OD19J8600**



Sino	Station Name	Arrv time	Dept Time	Trip no	Distance
1	HANSALA	00:00	05:30	1	0
2	CHUNAMATIA	05:50	06:00	1	8
3	KHAMAR	07:00	07:10	1	23
4	PALA LAHARHA	08:05	09:45	1	25
5	KHAMAR	10:35	10:40	1	25
6	TALCHER	12:10	12:45	1	48
7	KHAMAR	14:00	14:05	2	48
8	PALA LAHARHA	14:50	15:00	2	25
9	KHAMAR	15:40	15:45	2	25
10	CHUNAMATIA	16:45	17:00	2	23
11	HANSALA	17:20	00:00	2	8

Print
Previous Page

SS-147

25.6 Click on '**Print**' button to generate printout of Timing and Route chart of the permit.

