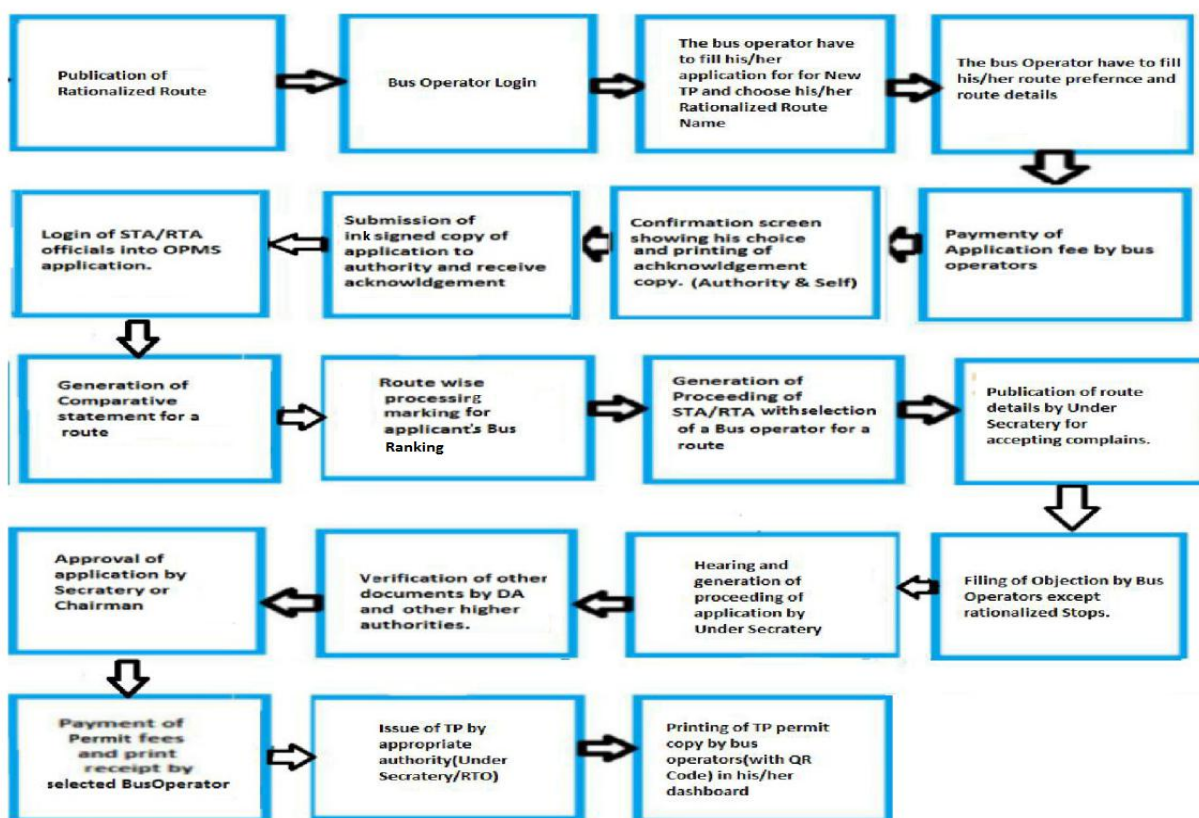


## SECTION-XV

CHAPTER	Page No.
1 Apply for New TP on Rationalized Route	1
2 Publication of Hearing Date by By STA/RTA's	22
3 Selection of Applicant for Rationalized Route	24
4 Publication of TP	26
5 Apply for Objection and Hearing	28
6 Approval of New TP	31
8 Paying Permit Fees	40
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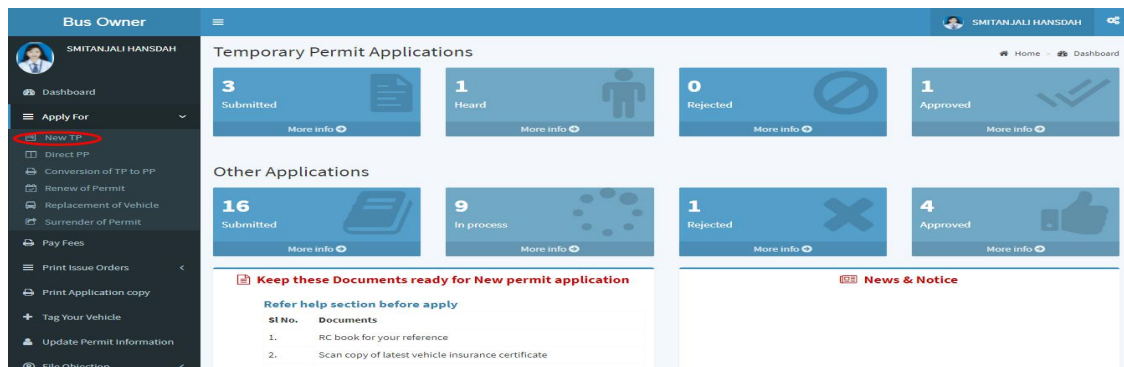
Please Note: A Bus Operator has to first register in OPMS application first as per Para 2.3 of the User manual hosted in the OPMS homepage of website “[opms.odishatransport.gov.in](http://opms.odishatransport.gov.in)” in order to access the OPMS application. It is also available in a new Registration cum Tagging Module for which user manual has been hosted in the OPMS homepage.

## 1. Apply for New TP on Rationalized Route:

The OPMS Application allows Bus owner to apply for Temporary permits in vacant slots in rationalized routes using OPMS Application. The procedure for registration of a Bus operator in OPMS application has been described in paragraph 2.3 of the user manual of "Apply for Bus Operator Registration". It's user manual is also available under "Apply for Bus Operator Registration" in home page of OPMS.

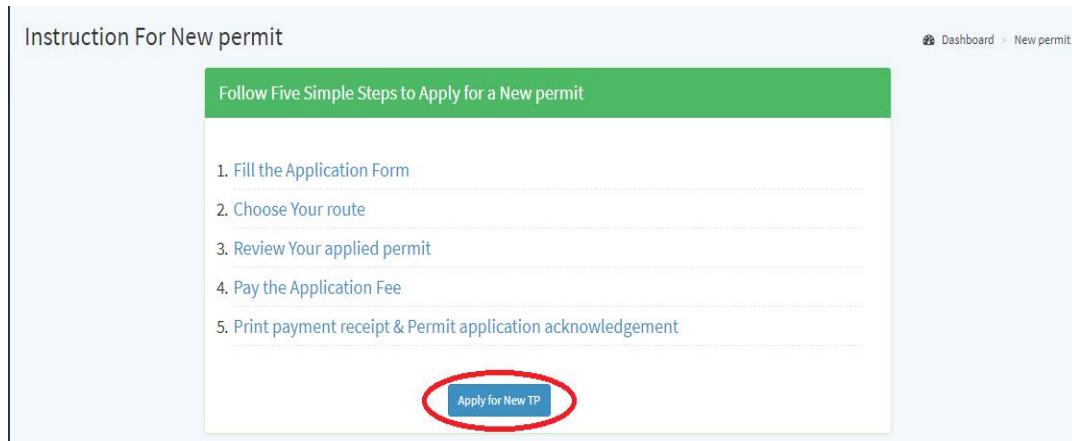
To apply for Temporary Permit (TP) in Rationalized routes, the steps as detailed below to be followed.

**1.1.** Click on **Apply For>New TP** in the left navigation column of your Dashboard.You need to click in the 'New TP' menu as shown in **SS-1**.



**SS-1**

It will take you to the following screen as shown in **SS-2**.



**SS-2**

**1.2.** Click on "Apply for New TP" button, as shown on the screen. It will take you to **SS-3** as shown in the next page.

## Apply New permit

Dashboard > New permit

### 1.Enter Vehicle Registration Number

Vehicle number \*

### 2.Owner's Details

Owner's Name

☐ Father Name ☐ Husband Name

Present Address

### 3.Other Details

Fitness Certificate Valid upto

Tax Paid upto

Insurance Validity.

Audit Dues

VCR Pending

### 4.Vehicle Details

Registration Date

Registered with RTO

Engine Number

Chasis Number

Model

Make

Manufacturing Year

Type of vehicle

Class of vehicle

Stand capacity

Seating Capacity

Carriage Type

HP agreement

Off Road Status

### User Entry Block

### 1.Route Type

1.A.Vehicle Type \*

1.B.Route Type : \*

### 2.Authority Details

2.A.Authority Type :(Apply at) \*

2.B.Authority Name: \*

### 3.Permit Details

3.B.Select Permit Name \*

3.C.Select Permit Type \*

3.D.Permit Duration(Days) \*

3.E.Application fee(Rs) \*

### 4.Vehicle Details

4.A.Vehicle Type \*

4.B.Nature Of Service(Service Type) \*

### 5.Trip Information

5.B.Service Day \*

### 6.Route Details

6.A.Short Description of Route (Start to End Point) \*

6.B.Rationalized Route Name: \*

### 7.Lease Owner Details

7.A.Whether the vehicle is hired or not ? \*

7.B.Owner Name \*

7.C.Father's Name \*

7.D.Email: \*

7.E.Mobile: \*

7.F.Address: \*

### 8.Communication Details

8.A.Communication Address (To which Permit will be send through post) \*

8.B.Mobile No. \*

8.C.Email \*

8.E.Enter the OTP sent on your mobile \*

### 9.Self Declaration

☒ I KAILASH CHANDRA SAHOO Son/Daughter/Wife of KAHNEI SAHOO resident of AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL hereby declare that the information given above and in the attached documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false / not true, I will have to face the punishment as per the law. Also all the benefits availed by me shall be summarily withdrawn.

SS-3

**1.3.**In the display at **SS-3** there are thirteen sections in two blocks. Most of the fields in first block would be auto filled after You fill in the Vehicle No.

**Section 1:** Fill the Vehicle Number. Click '**Proceed**' button.

**Section 2,3 and 4 :** These section would be automatically filled up by pulling data from the VAHAN database.

**Block 2** is the user entry block. It has a sections for Section 5 to Section 13.

**Section 5:** In this section, the bus operator has to select his/her route type I.e either New TP or Rationalized Route.

**Section 6:** In this section, the bus operator has to select his/her Authority type and authority name.

**Section 7:** In this Permit Detail section, the bus operator has to select his/her Permit Name and Type of Permit .The permit fee and days would be automatically filled up according to Permit name and type.

**Section 8:** In this section, the bus operator has to select his/her Vehicle type and nature of service.

**Section 9:** In this section, the bus operator has to select his/her Service type.

**Section 10:** In this section the bus operator has Key his/her route description and the Rationalized route name.

**Section 11:** This section would be automatically filled up from OPMS data base if you have logged into OPMS application as a Lease Owner.

**Section 12:** his section would be automatically filled up from OPMS database. one needs to be careful here as all the messages, mails and permits would be sent to the contact details given here. Here the Bus operator only have to key the OTP send to their mobile number to check the genuineness of the mobile number.

**Section 13:** You need to just click the Check-box for confirming the self declaration.

After filling all the details about the vehicle the bus operator have to click "**Proceed To Next**" button. The next page for New TP Application would be opened as at **SS-4**.

## Permit Route & Timing Entry Form

Dashboard > New permit > Route Entry Form

### 1. Rationalized Route

Select Route Name:

CUTTACK-KENDRAPARA-PATTAMUNDAI

Reset

### 2. Choose Slots (1st Preference)

Trip No	1st Preference		
1st Trip	Route	Slot	View Time
	A UP	A9UP 7:20AM-10:32AM	
	A DN	Choose Slot No	
	B UP	Choose Slot No	
	B DN	Choose Slot No	
1st Return Trip	Route	Slot	View Time
	A UP	Choose Slot No	
	A DN	A12DN 11:14AM-2:26PM	
	B UP	Choose Slot No	
	B DN	Choose Slot No	
2nd Trip	Route	Slot	View Time
	A UP	Choose Slot No	
	A DN	Choose Slot No	
	B UP	B27UP 3:51PM-6:56PM	
	B DN	Choose Slot No	
2nd Return Trip	Route	Slot	View Time
	A UP	Choose Slot No	
	A DN	Choose Slot No	
	B UP	Choose Slot No	
	B DN	B45DN 8:06PM-11:11PM	

Add Trip + Delete Trip -

3. a) Whether it is a Direct / Via Slot

Direct

b) Whether it is Confined / Going Beyond

Confined

### 4. Enter / Edit Route

Sl#	Station Name	Arrival Time	Halt	Departure Time	Distance in Km between slots		
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103		00:00	07:20	0		
2	Salapur,Salipur,Cuttack,CT120201	08:20	00:02	08:22	29		
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	08:42	00:02	08:44	9		
4	Asureswar,Nischintakoili,Cuttack,CT111801	09:00	00:02	09:02	7		
5	Chandol,Derabis,Kendrapara,KP020501	09:08	00:02	09:10	5		
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:32	00:02	09:34	10		
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	09:38	00:02	09:40	2		
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	09:42	00:05	09:47	2		
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:32	00:42	11:14	20		
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	20		
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2		
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2		
13	Chandol,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	10		
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	5		
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	7		
16	Salapur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	9		
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	01:25	15:51	29		
18	Chandikhole,Badachana,Jajpur,JP013701	16:56	00:05	17:01	44		
19	Krushnadaspur,Badachana,Jajpur,JP012701	17:19	00:02	17:21	12		
20	Balichandrapur,Badachana,Jajpur,JP010801	17:24	00:02	17:26	2		
21	Duhuria,Kendrapara,Kendrapara,KP041501	17:56	00:02	17:58	21		
22	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	18:02	00:02	18:04	2		
23	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:06	00:05	18:11	2		
24	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:56	01:10	20:06	20		
25	Kendrapara,Kendrapara (M),Kendrapara,KP100101	20:51	00:05	20:56	20		
26	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	20:58	00:02	21:00	2		
27	Duhuria,Kendrapara,Kendrapara,KP041501	21:04	00:02	21:06	2		
28	Balichandrapur,Badachana,Jajpur,JP010801	21:36	00:02	21:38	21		
29	Krushnadaspur,Badachana,Jajpur,JP012701	21:41	00:02	21:43	2		
30	Chandikhole,Badachana,Jajpur,JP013701	22:01	00:05	22:06	12		
31	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	23:11	00:00		44		

Save

SS-4

**1.4. In SS-4**, there are four section.

In this section, the route name would be automatically bind from OPMS data base as shown at **SS-5**.

Permit Route & Timing Entry Form
Dashboard > New permit > Route Entry Form

1.Rationalized Route

Select Route Name: CUTTACK-KENDRAPARA-PATTAMUNDAI
Reset

2.Choose Slots (1st Preference)

Trip No	1st Preference		
1st Trip	Route	Slot	View Time
	A UP	A9UP 7:20AM-10:32AM	
	A DN	Choose Slot No	
	B UP	Choose Slot No	
	B DN	Choose Slot No	
1st Return Trip	Route	Slot	View Time
	A UP	Choose Slot No	
	A DN	A12DN 11:14AM-2:26PM	
	B UP	Choose Slot No	
	B DN	Choose Slot No	
2nd Trip	Route	Slot	View Time
	A UP	Choose Slot No	
	A DN	Choose Slot No	
	B UP	B27UP 3:51PM-6:56PM	
	B DN	Choose Slot No	
2nd Return Trip	Route	Slot	View Time
	A UP	Choose Slot No	
	A DN	Choose Slot No	
	B UP	Choose Slot No	
	B DN	B45DN 8:06PM-11:11PM	

Add Trip+ Delete Trip-

Submit

## SS-5

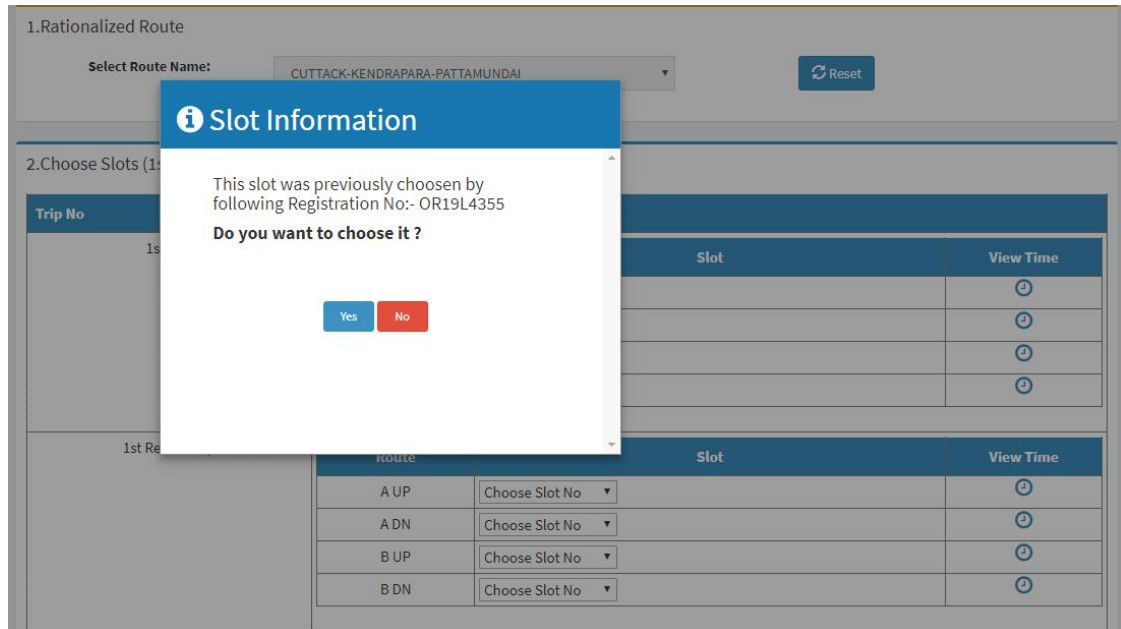
Here,according to the rationalized route selected by the bus operator in **Section-10** of **SS-3**, all the Trip category would be available to the bus operator in **Section-2** of **SS-5** to choose slots.

**1.4.1:-**In this section,first the bus operator has to give the slot numbers for the first trip and first return trip by selecting the slot numbers “**Slot**” column of the table shown at SS-5.

**1.4.2:-**If a bus operator choose “**UP**” trip of any category in first trip then that operator can not choose “**UP**” trip of any category in first return trip and same trip of “**DOWN**” trip is chosen for 1st trip.

**1.4.3:-**After choosing the slot numbers, if a bus operator want to check the time of that particular trip,then he/she can check it by clicking in the “**Time**” icon button present in the last column of the table shown at **SS-5**.

**1.4.4:-** If the Bus operator choose a Slot No which was chosen by another bus operators than he/she will get a confirmation box as shown at **SS-6**.  
If the bus operator wants to get the slot no, then the bus operator has to click “**Yes**” button otherwise he/she can click “**No**” button from the confirm box.



**SS-6**

**1.4.5:-**After filling the first trip details if the bus operator wants to add a second trip he/she has to click on “**Add Trip**” button present below of that table shown at **SS-5**.

**1.4.6:-**After filling the first trip details if the bus operator wants to delete a trip he/she has to click on “**Delete Trip**” button present below of that table shown at **SS-5**.

**1.4.7:-**After filling his/her trips the bus operator has to click the submit button to save the selected slot information.

**1.4.8:-**After submitting the data if the bus operator wants to change the Trip details then he/she has to click the “**Edit**” button present below the table as shown at **SS-7**.

**Note1:-**The DOWN trip departure time must be less than the arrival time of UP trip.

**Note2:-**The time button will be active when the bus operator will choose a slot number.



Permit Route & Timing Entry Form
Dashboard > New permit > Route Entry Form

1.Rationalized Route

Select Route Name: CUTTACK-KENDRAPARA-PATTAMUNDAI
Reset

2.Choose Slots (1st Preference)

Trip No	1st Preference		
1st Trip	Route	Slot	View Time
	A UP	AUP1 4:00AM-7:12AM	⌚
	A DN	Choose Slot No	⌚
	B UP	Choose Slot No	⌚
	B DN	Choose Slot No	⌚
1st Return Trip	Route	Slot	View Time
	A UP	Choose Slot No	⌚
	A DN	ADN10 8:40AM-11:52AM	⌚
	B UP	Choose Slot No	⌚
	B DN	Choose Slot No	⌚
2nd Trip	Route	Slot	View Time
	A UP	Choose Slot No	⌚
	A DN	Choose Slot No	⌚
	B UP	BUP20 11:56AM-3:01PM	⌚
	B DN	Choose Slot No	⌚
2nd Return Trip	Route	Slot	View Time
	A UP	Choose Slot No	⌚
	A DN	Choose Slot No	⌚
	B UP	Choose Slot No	⌚
	B DN	BDN26 5:34PM-8:39PM	⌚

Add Trip+ Delete Trip-

Edit

## SS-7

**1.4.9:-**After submitting the the trip details Section-3 of **SS-4** would be visible to the bus operator as shown at **SS-8**.

3. a)Wheather it is a Direct / Via Slot
Direct

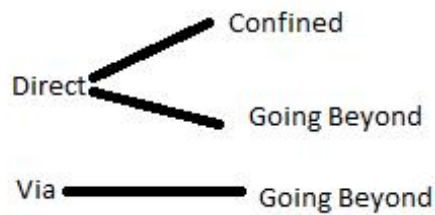
b)Wheather it is Confined / Going Beyond
Confined

## SS-8

**1.4.10:-**Here,the bus operator has to select whether he/she applying for Direct route or via route from the first drop down menu shown at **SS-8**.

**1.4.11:-**After selecting the route type ,he/she has to select route limit i.e. whether he/she want to cover only the rational route limit i.e **“Confined”**or he/she want to go beyond from the rationalized route **“Going Beyond”** which is diagrammatically represented at **SS-9**.





## SS-9

- a) If the bus operator will choose “**Direct**” from the first drop-down list and “**Confined**” from the second drop down list from **SS-8** then in **Section-4** of **SS-4** will be visible as shown at **SS-10** with the timing details according to the Trip and Slot information provided by the bus operator in **SS-5**.

4.Enter / Edit Route

Sl#	Station Name	Arrival Time	Halt	Departure Time	Distance in Km between slots		
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103		00:00	07:20	0		
2	Salepur,Salipur,Cuttack,CT120201	08:20	00:02	08:22	29		
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	08:42	00:02	08:44	9		
4	Asureswar,Nischintakoili,Cuttack,CT111801	09:00	00:02	09:02	7		
5	Chandoi,Derabis,Kendrapara,KP020501	09:08	00:02	09:10	5		
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:32	00:02	09:34	10		
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	09:38	00:02	09:40	2		
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	09:42	00:05	09:47	2		
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:32	00:42	11:14	20		
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	20		
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2		
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2		
13	Chandoi,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	10		
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	5		
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	7		
16	Salepur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	9		
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	01:25	15:51	29		
18	Chandikhole,Badachana,Jajpur,JP013701	16:56	00:05	17:01	44		
19	Krushnadaspur,Badachana,Jajpur,JP012701	17:19	00:02	17:21	12		
20	Balichandrapur,Badachana,Jajpur,JP010801	17:24	00:02	17:26	2		
21	Duhuria,Kendrapara,Kendrapara,KP041501	17:56	00:02	17:58	21		
22	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	18:02	00:02	18:04	2		
23	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:06	00:05	18:11	2		
24	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:56	01:10	20:06	20		
25	Kendrapara,Kendrapara (M),Kendrapara,KP100101	20:51	00:05	20:56	20		
26	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	20:58	00:02	21:00	2		
27	Duhuria,Kendrapara,Kendrapara,KP041501	21:04	00:02	21:06	2		
28	Balichandrapur,Badachana,Jajpur,JP010801	21:36	00:02	21:38	21		
29	Krushnadaspur,Badachana,Jajpur,JP012701	21:41	00:02	21:43	2		
30	Chandikhole,Badachana,Jajpur,JP013701	22:01	00:05	22:06	12		
31	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	23:11	00:00		44		

## SS-10

- a.i)Here,the bus operator can not add or delete any of the stoppage.

- b) If the bus operator will choose “**Direct**” from the first drop-down list and “**Going Beyond**” from the second drop down list from **SS-8** then in **Section-4** of **SS-4** will be visible as shown at **SS-11** with the timing details according to the Trip and Slot information provided by the bus operator in **SS-5**.

4. Enter / Edit Route

Sl#	Station Name	Arrival Time	Halt	Departure Time	Distance in Km between slots		
1	Bhubaneswar (Baramunda),Bhubaneswar (MC),Khurda,	00:00	00:00	06:45	0		⌵
2	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	07:18	00:02	07:20	30		⌵
3	Salepur,Salipur,Cuttack,CT120201	08:20	00:02	08:22	29		
4	Nischintakoili,Nischintakoili,Cuttack,CT113001	08:42	00:02	08:44	9		
5	Asureswar,Nischintakoili,Cuttack,CT111801	09:00	00:02	09:02	7		
6	Chandol,Derabis,Kendrapara,KP020501	09:08	00:02	09:10	5		
7	Duhuria,Kendrapara,Kendrapara,KP041501	09:32	00:02	09:34	10		
8	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	09:38	00:02	09:40	2		
9	Kendrapara,Kendrapara (M),Kendrapara,KP100101	09:42	00:05	09:47	2		
10	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:32	00:42	11:14	20		⌵
11	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	20		
12	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2		
13	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2		
14	Chandol,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	10		
15	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	5		
16	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	7		
17	Salepur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	9		
18	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	01:25	15:51	29		
19	Chandikhole,Badachana,Jajpur,JP013701	16:56	00:05	17:01	44		
20	Krushnadaspur,Badachana,Jajpur,JP012701	17:19	00:02	17:21	12		
21	Balichandrapur,Badachana,Jajpur,JP010801	17:24	00:02	17:26	2		
22	Duhuria,Kendrapara,Kendrapara,KP041501	17:56	00:02	17:58	21		
23	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	18:02	00:02	18:04	2		
24	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:06	00:05	18:11	2		
25	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:56	01:10	20:06	20		⌵
26	Kendrapara,Kendrapara (M),Kendrapara,KP100101	20:51	00:05	20:56	20		
27	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	20:58	00:02	21:00	2		
28	Duhuria,Kendrapara,Kendrapara,KP041501	21:04	00:02	21:06	2		
29	Balichandrapur,Badachana,Jajpur,JP010801	21:36	00:02	21:38	21		
30	Krushnadaspur,Badachana,Jajpur,JP012701	21:41	00:02	21:43	2		
31	Chandikhole,Badachana,Jajpur,JP013701	22:01	00:05	22:06	12		
32	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	23:34	00:02	23:36	44		⌵
33	Bhubaneswar (Baramunda),Bhubaneswar (MC),Khurda,	00:36	00:00	00:36	30		⌵

Check Time Clash

## SS-11

**b.i)** Here, the bus operator can only add his/her stoppages in the terminus points i.e. in the start, middle and end point of his/her selected rationalized route. To add a stoppage, he/she has to click the “**Add**” icon available in the last column of the table shown at **SS-11**.

**b.ii)** After adding the stoppages the bus operator has to click the “**Check Time Clash**” button present in **SS-11**.

c) If the bus operator will choose “Via” from the first drop-down list then he/she can only get the “Going Beyond” route limit from the second drop down list as shown in **SS-8** then in **Section-4** of **SS-4** will be visible as shown at **SS-12** with the timing details according to the Trip and Slot information provided by the bus operator in **SS-5**.

4.Enter / Edit Route

S#	Station Name	Arrival Time	Halt	Departure Time	Distance in Km between slots		
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	00:00	00:00	07:20	0	×	⌵
2	Salepur,Salipur,Cuttack,CT120201	08:20	00:02	08:22	29	×	⌵
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	08:42	00:02	08:44	9	×	⌵
4	Asureswar,Nischintakoili,Cuttack,CT111801	09:00	00:02	09:02	7	×	⌵
5	Chandol,Derabis,Kendrapara,KP020501	09:08	00:02	09:10	5	×	⌵
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:32	00:02	09:34	10	×	⌵
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	09:38	00:02	09:40	2	×	⌵
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	09:42	00:05	09:47	2	×	⌵
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:32	00:42	11:14	20	×	⌵
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	20	×	⌵
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2	×	⌵
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2	×	⌵
13	Chandol,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	10	×	⌵
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	5	×	⌵
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	7	×	⌵
16	Salepur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	9	×	⌵
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	01:25	15:51	29	×	⌵
18	Chandikhole,Badachana,Jajpur,JP013701	16:56	00:05	17:01	44	×	⌵
19	Krushnadaspur,Badachana,Jajpur,JP012701	17:19	00:02	17:21	12	×	⌵
20	Balichandrapur,Badachana,Jajpur,JP010801	17:24	00:02	17:26	2	×	⌵
21	Duhuria,Kendrapara,Kendrapara,KP041501	17:56	00:02	17:58	21	×	⌵
22	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	18:02	00:02	18:04	2	×	⌵
23	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:06	00:05	18:11	2	×	⌵
24	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:56	01:10	20:06	20	×	⌵
25	Kendrapara,Kendrapara (M),Kendrapara,KP100101	20:51	00:05	20:56	20	×	⌵
26	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	20:58	00:02	21:00	2	×	⌵
27	Duhuria,Kendrapara,Kendrapara,KP041501	21:04	00:02	21:06	2	×	⌵
28	Balichandrapur,Badachana,Jajpur,JP010801	21:36	00:02	21:38	21	×	⌵
29	Krushnadaspur,Badachana,Jajpur,JP012701	21:41	00:02	21:43	2	×	⌵
30	Chandikhole,Badachana,Jajpur,JP013701	22:01	00:05	22:06	12	×	⌵
31	Mahanadi Vihar,Cuttack (MC),Cuttack,CT180126	22:16	00:02	22:18	5	×	⌵
32	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	23:11	00:00	00:00	40	×	⌵

Check Time Clash

## SS-12

c.i) Here,the bus operator can add or delete any stoppage from his/her select rationalized route including terminus points.

c.ii) To add a stoppage,he/she has to click the “Add” icon available in the last column of the table shown at **SS-12**.

- c.iii) To delete a stoppage,he/she has to click the “**Delete**” icon available in the second last column of the table shown at **SS-12**.
- c.iv) In this section the bus operator has to delete the last stoppage of selected route otherwise the route will be treated as Direct Route.
- c.v)After adding the stoppages the bus operator has to click the “**Check Time Clash**” button present in **SS-12**.

**Note:-***Via route will no touch to last stoppage of the given route.*

After checking the time clash successfully,”**Save**” button will be visible in the bottom of the page as shown at **SS-5**.The Bus operator has to click “**Save**” button to save his/her first preference.

By clicking “**Save**” button a confirm box will appear,if the bus operator want to add another preference then the bus operator has to click “**Add**” button otherwise he/she can click “**Cancel**” button from the confirm box.

If the bus operator clicks “**Add**” button,then he/she has to follow all the steps from SS-5 to SS-11 to add another preference.

If the bus operator clicks “**Cancel**” button,then “**Proceed To Next**” button will be visible as shown in **SS-12**.

Otherwise,After saving the third preference details “**Proceed To Next**” button will be visible as shown in **SS-12**.

<b>Note:-</b> <i>A bus operator has to have minimum of one preference and maximum of three preferences regarding slots.</i>
---

## 4.Enter / Edit Route

Sl#	Station Name	Arrival Time	Halt	Departure Time	Distance in Km between slots		
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103		00:00	06:48	0		
2	Salepur,Salipur,Cuttack,CT120201	07:48	00:02	07:50	29		
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	08:10	00:02	08:12	9		
4	Asureswar,Nischintakoili,Cuttack,CT111801	08:28	00:02	08:30	7		
5	Chandol,Derabis,Kendrapara,KP020501	08:36	00:02	08:38	5		
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:00	00:02	09:02	10		
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	09:06	00:02	09:08	2		
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	09:10	00:05	09:15	2		
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:00	01:14	11:14	20		
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	20		
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2		
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2		
13	Chandol,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	10		
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	5		
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	7		
16	Salepur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	9		
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	00:00		29		

[Proceed To Next](#)
**SS-13**

Click on “**Proceed To Next**”.It will take you to **SS-14**, which is the abstract of his/her application. He/She may take a print of same for record.

.





## Abstract of Application for Rationalized Route



## Owner Details

1. Registration No.	OR19E1861
2. Applicant Number	APPN99/00252/2018
3. Owner Name	KAILASH CHANDRA SAHOO
4. Mobile No	8658827771
5. Email	smitanjalihsandah99@gmail.com
6. Communication Address	AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL
7. Application fee(Rs)	100.00

## Rationalized Route: CUTTACK-KENDRAPARA-PATTAMUNDAI

## Slots Applied For

Sl#	Preference	Slot No
1	1st Preference	A10UP/ A12DN/ B25UP/ B31DN
2	2nd Preference	A19UP/ A35DN/ B13DN/ B4UP
3	3rd Preference	A13UP/ A31DN

[Print](#) [Proceed To Payment](#)

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## SS-14

- 1.5.** Here before clicking “Proceed to Payment” the bus operator must have to take a print out by clicking “Print” button. Click the “**Proceed to Payment**” that will take you to SS-14. It initiates the process for payment of application fees for the T.Ps Govt dues are to be routed through Treasury, this process will take you to the web pages of Directorate Of Treasuries and Inspection(DTI) and through the pages of the Bank from where you want to make payment.

## Online Payment Process

## Payment details


Depositor Name	KAILASH CHANDRA SAHOO
Contact Number	8658827771
Email Id	smitanjalihsandah99@gmail.com
Depositor Address	AT-KUMURI,PO-KOCHABHUIN PS-PURUNA
Application No	APPN99/00252/2018
Vehicle No	OR19E1861
Authority Name	STA-Odisha
Payment Type	Application Fee
Payment Amount	100.00

[Proceed for Online Payment](#) [Cancel](#)

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## SS-15

- 1.6** The fields in this screen **SS-15** would be auto filled based on Bus-operator's registration from VAHAN database. The amount for payment of Replacement application fees would also be automatically filled in the appropriate column. You need to click the **"Proceed for Online Payment"** at the bottom of the screen that will take you to **SS-16** as shown below which is a web page of *Directorate of Treasuries and Inspection (DTI)*.

 Corporate banking users paying through Central Bank Payment Gateway will not get echallan instantly because of some technical difficulties with the bank site. The echallan will be available in our site after two working days on receipt of scroll from bank site.

**Tax information**

Tax Form	
Depositor Name KAILASH CHANDRA SAHOO	Contact No. 8658827771
Department Name Transport Permit	Amount to be Paid in ₹ 100

Department Specific information if any

ApplicationNo APPN99/00252/2018	VehicleNumber OR19E1861
EmailId smitanjalihsndah99@gmail.com	Address AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL
AuthorityName STA-Odisha	PaymentDate 28/04/2018 16:46:16
TransactID TRN00000440-04-2018	

Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	₹100
<b>Total Challan Amount</b>		<b>₹100</b>

<b>Payment Mode</b> Net Banking	<b>Bank</b> STATE BANK OF INDIA
<b>Remarks</b>	Please enter the string <b>G2MKWT1Y</b> Click to try another string g2mkwt1y

Note: \* Marked Fields are mandatory.

PROCEED>>

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 Designed and Developed by TCS Limited. Site best viewed in Google Chrome browser.  
 Some features of this site may not work correctly in older version of browsers.

## SS-16

- 1.7** In **SS-16**, please select the mode of payment (*Net Banking* or *Credit Card* or *Debit Card*) and the Name of the Bank from the drop down list. Next step is to fill the Captcha and click on **"PROCEED"** button. It will take you another web page of DTI as shown at **SS-17**.



Tax Verification

Tax Confirmation

Depositor Name

KAILASH CHANDRA SAHOO

District

Contact No.

8658827771

Department Name

Transport Permit

Total Amount in ₹

100

Department Specific information if any

ApplicationNo

APPN99/00252/2018

VehicleNumber

OR19E1861

EmailId

smitanjalihsandah99@gmail.com

Address

AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL

AuthorityName

STA-Odisha

PaymentDate

28/04/2018 16:46:16

TransactID

TRN00000440-04-2018

Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	₹100
	<b>Total Challan Amount</b>	<b>₹100</b>

Payment Option

Payment Mode

Net Banking

Bank

STATE BANK OF INDIA

CONFIRM

## SS-17

**1.8** It will show you details of transaction to be made which you need to confirm by clicking on the “**CONFIRM**” button at the bottom left corner of the screen.

**1.9** By Clicking on “**CONFIRM**” button, the screen as shown at **SS-18** would be displayed (a third web page of DTI).

Tax Verification

**NOTE : Challan Reference Id is 2A0264AC90 . Use this for future References.**

Tax Confirmation

Depositor Name

KAILASH CHANDRA SAHOO

District

Contact No.

8658827771

Department Name

Transport Permit

Total Amount in ₹

100

Department Specific information if any

ApplicationNo

APPN99/00252/2018

VehicleNumber

OR19E1861

EmailId

smitanjalihsndah99@gmail.com

Address

AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL

AuthorityName

STA-Odisha

PaymentDate

28/04/2018 16:46:16

TransactID

TRN00000440-04-2018

Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Application Fee	₹100
	<b>Total Challan Amount</b>	<b>₹100</b>

Payment Option

Bank

STATE BANK OF INDIA

Payment Mode

MAKE PAYMENT

## SS-18

- 1.10** Actually Screens **SS-17** and **SS-18** are similar except that **SS-17** is for confirmation of the entry details and **SS-18** has the Challan number and is to make Payment .Clicking the “**MAKE PAYMENT**” button in **SS-18** would take you to **SS-18** which is the web page of the Bank selected by you. In the instant case, as State Bank of India (SBI) has been chosen as a sample, SBI’s web page is being displayed in this user manual.

## SS-19

- 1.11** You have to enter your *User Name* and *Password* provided by your Bank for Net Banking (Option selected by you in **SS-16**) and click on “**Login**” button. The page as shown in **SS-21** would be displayed. This is the confirmation page of your bank portal Where you need to confirm the amount.

## SS-21

1.12 By clicking on “**Confirm**” button in **SS-21**, the screen as shown at **SS-22** would be displayed.

**SBI ONLINE**  
Welcome : [Logout](#)

Your previous site visit: 21-Oct-2017 13:29 IST

**Orissa DTI Taxes** 21-Oct-2017 [16:57 IST] [Help](#)

Details of last three Orissa DTI Taxes transactions performed today are displayed below.  
Please check these transactions before proceeding with the current transaction.

Reference No.	Account No.	Branch Name	Transaction Date	Amount (INR)	Status
IKD0IKART0	00000032413198631	IDCO TOWERS	21-Oct-2017	100	Success

Verify and confirm Orissa DTI Taxes transaction details

**Debit Account Details**

Account No.	Description	Branch
00000032413198631	Savings Account	IDCO TOWERS

**DTI's Reference No** 27D1B20EA1

**Challan Net Amount** 100

**Depositors Name** Bibek Ghose

**Head of account** 0041-00-101-0098-01026-055-Application Fee-500

**Payment Mode** N

**Transaction Date M/S** 21-10-2017 16:10:42 PM

**Amount in Words** ONE HUNDRED RUPEES ONLY

**Confirm** [Back](#)

[Click here](#) to abort this transaction and return to the Orissa DTI Taxes site

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## SS-22

1.13 Please click on “**Confirm**” button to confirm the payment to be made. When you will the “**Confirm**” button it will take you to **SS-23** as shown below.

**SBI ONLINE**  
Welcome

Your previous site visit: 21-Oct-2017 13:29 IST

**Orissa DTI Taxes** 21-Oct-2017 [04:58 IST] [Help](#)

**Account Details**

Reference No.	IKD0IKGMY1
Debit Account No.	00000032413198631
DTI's Reference No	27D1B20EA1
Amount	INR 100.00
Amount in Words	ONE HUNDRED RUPEES ONLY
Status	Completed Successfully
Debit Branch	IDCO TOWERS
Date - Time	21-Oct-2017 16:58 IST

[Click here to see the challan details](#)

[Download in PDF](#)

[Click here](#) to return to the Orissa DTI Taxes site. Else, you will be automatically redirected to the Orissa DTI Taxes site in 60 seconds.

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## SS-23

1.14 This is the last page of Bank Portal. By clicking on the ‘**Click Here**’ link on **SS-23**, the Payment status page of OPMS will be opened which shows the status of payment of application fees along with other details as shown at **SS-24**.

**Note:-** Please wait for 60 seconds after clicking on ‘[Click here](#)’. If you exit the screen earlier, your payment details may not be captured by DTI or OPMS application.

## Payment Status

Payment Details	
Depositor Name	KAILASH CHANDRA SAHOO
Contact Number	8658827771
Email	smitanjali hansdah99@gmail.com
Application No	APPN99/00252/2018
Vehicle Number	OR19E1861
Authority Name	STA-Odisha
Payment Type	Application Fee

Online Payment Details	
Transaction Id	TRN00000440-04-2018
Challan Amount	100.00
Challan Ref Id	294827266
Bank Transaction Id	2A0264ACF1
Transaction Date	28/04/2018 05:31:03 PM
Payment Status	<b>Payment Successful</b>

Print

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## SS-24

**1.15** Please take a printout of the page by clicking for your record and future reference on **“Print”** located at bottom left corner of **SS-24**.

**1.16.** The Bus owner now needs to select **“Print Application Copy”** from the left side navigation bar as shown in **SS-25** (similar to one in **SS-6**). Then it will take him/her to a table of applications as shown in **SS-26**. Here, the applicant have to click on **“Print”** icon present in the last column of the table.

Bus Owner

SMITANJALI HANSDAH

Dashboard

Apply For

Pay Fees

Print Issue Orders

**Print Application copy**

Tag Your Vehicle

Update Permit Information

File Objection

Route Frequency

Vacant Routes

Permit Status

Temporary Permit Applications

3 Submitted

1 Heard

0 Rejected

1 Approved

Other Applications

16 Submitted

9 In process

1 Rejected

4 Approved

Keep these Documents ready for New permit application

Refer help section before apply























Sl No.	Documents
1.	RC book for your reference

News & Notice

## SS-25

Print Application

Dashboard > Print Application Copy

Print Applications Copy			
Sl #	Vehicle No	Application for	Print application copy
1	CG19ZA0136	New TP	
2	AP27Y9793	New TP	
3	OD01Q2627	New TP	
4	OR14V6362	Direct PP	
5	OR19E1861	Direct PP	
6	OR19E1867	Direct PP	
7	OR19L4355	Direct PP	
8	OR19M5988	Direct PP	
9	OR207299	Direct PP	
10	OR17J3867	Direct PP	
11	OR14V6362	New TP	
12	OD05F0629	New TP	
13	OR17J3867	New TP	
14	OR05AB5479	New TP	
15	OR19L4355	New TP	
16	OR19M5988	New TP	
17	OR207299	New TP	
18	OD05F0629	Direct PP	
19	OR22D3772	Direct PP	
20	OR05G9348	Direct PP	
21	OR19E1861	New TP	 

## SS-26

Once the Bus Operator click on '**Print**' icon in the last column of the table for a particular vehicle , it will take him/her to **SS-27**.



### Application Form for New Permit for Rationalized Route

(Authority Copy)



#### Owner Details

1.	Registration No.	OR19E1861
2.	Application No	APPN99/00252/2018
3.	Owner Name	KAILASH CHANDRA SAHOO
4.	Mobile No	8658827771
5.	Email	smitanjalihansdah99@gmail.com
6.	Communication Address	AT-KUMURI, PO-KOCHABHUI, PS-PURUNAKOTE, ANGUL
7.	Application fee(Rs)	100.00

#### Rationalized Route: CUTTACK-KENDRAPARA-PATTAMUNDAI

#### Slots Applied For

Sl#	Preference	Slot No
1	1st Preference	A10UP/ A12DN/ B25UP/ B31DN
2	2nd Preference	A19UP/ A35DN/ B13DN/ B4UP
3	3rd Preference	A13UP/ A31DN

Signature of Applicant



### Application Form for New Permit for Rationalized Route

(Applicant Copy)



#### Applicant Details

1.	Registration No.	OR19E1861
2.	Application No	APPN99/00252/2018
3.	Apply at	STA-Odisha
4.	Owner Name	KAILASH CHANDRA SAHOO
5.	Mobile No	8658827771
6.	Email	smitanjalihansdah99@gmail.com
7.	Address	AT-KUMURI, PO-KOCHABHUI, PS-PURUNAKOTE, ANGUL

#### Choice of Slots for Vehicle No :

Sl#	Preference	Slot No
1	1st Preference	A10UP/ A12DN/ B25UP/ B31DN
2	2nd Preference	A19UP/ A35DN/ B13DN/ B4UP
3	3rd Preference	A13UP/ A31DN

Signature of Receiving Authority

#### Note:

- 1.Take a Print out of this Application form
- 2.Bring this Print out to your Hearing Meeting for Submission to STA/RTA

Print

### SS-27

1.17. The applicant need to take a printout of the application from the vehicle number by clicking “Print” button at bottom of the screen.

**Note:-** The application contains two parts. One is Applicant copy & other is Authority copy.



## 2. Publication of Hearing Date by By STA/RTA's for selecting applicants on Rationalized Routes

All the New TP Applications would be received at the level of Secretary in STA or RTO in RTA level in OPMS.

**2.1.** The 1<sup>ST</sup> step is to publish all the application received for New TP for Rationalized Route. This publication would be done by Secretary(STA)/RTO(RTA). First the official need to Submit the hearing date and then click on the “**Publish**” button shown in **SS-28** below. By clicking on “**Publish**” button, a message will be sent to the applicant's mobile number regarding hearing date.

Publish meeting date for Rationalized Routes

Dashboard > Publish meeting date for Rationalized Routes

Registration number

Sno	Regno	Owner Name	Permit Type	Route description
1	OR19M5988	NILAMBAR SAHU	SIRT	CHANDIKHOLE-DUHURIA-PARADEEP
2	OR207299	K GOPALA KRISHNA	SIRT	PATTAMUNDAI-KENDRAPARA-DUHURIA-PARADEEP
3	OR19L4355	SANKARSAN PRADHAN	SIRT	CHANDIKHOLE-DUHURIA-PARADEEP
4	OR19E1861	KAILASH CHANDRA SAHOO	SIRT	CUTTACK-KENDRAPARA-PATTAMUNDAI

S#	Meeting Date for Rationalized Route	ADD Meeting Date	Remove Date
1	<input type="text" value="29-04-2018"/>	<input type="button" value="+"/> +	<input type="button" value="X"/> X

**SS-28**

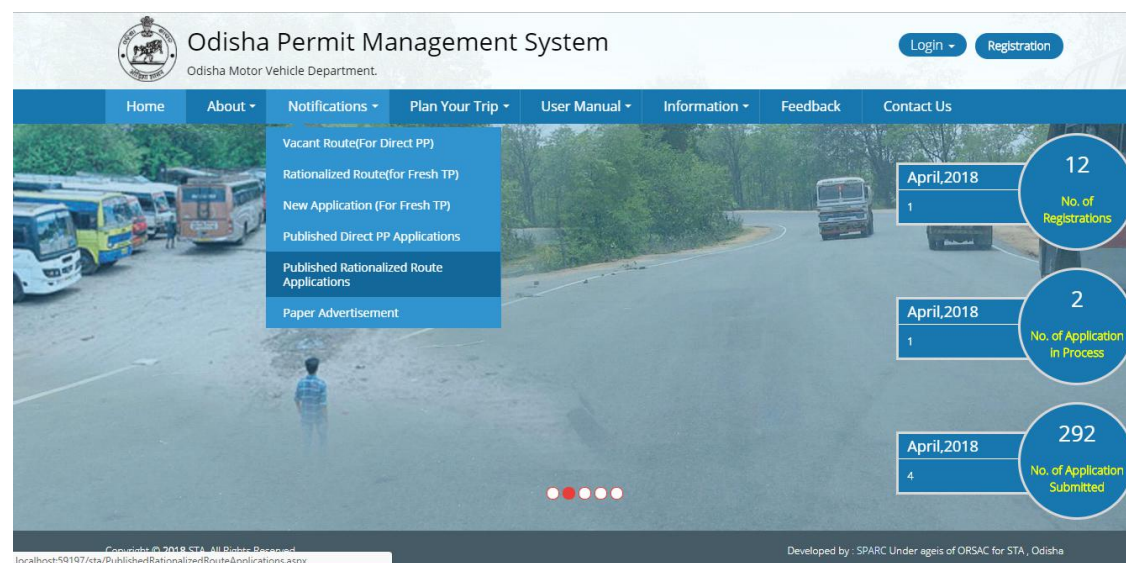
After clicking on ‘**Publish**’ button at the bottom, a message will be forwarded to each application about their selection date and all the application would move to ‘**Notifications**’ as shown in the Menu Bar of OPMS Home Page which is shown at **SS-29**.

### 3.0. View published New TP Applications for Rationalized

#### Route

After publication, all the Rationalized Route applications for Temporary Permits (RTA wise or for STA) would be available under “**Notifications**” shown in the Menu bar of the home page **SS-29**. To see individual applications please follow the below steps.

**3.1 Click on Notifications>Published Rationalized Route Applications.**it will take you to **SS-29** as shown below.



**SS-29**

**3.2.** All the Rationalized Route **applications** for Temporary permit would be appear in chronological order as per the Route which is shown in **SS-30**.

Select Authority Name: \* STA-Odisha ▼

Rationalized Route Application; Hearing Date: 05-01-2018

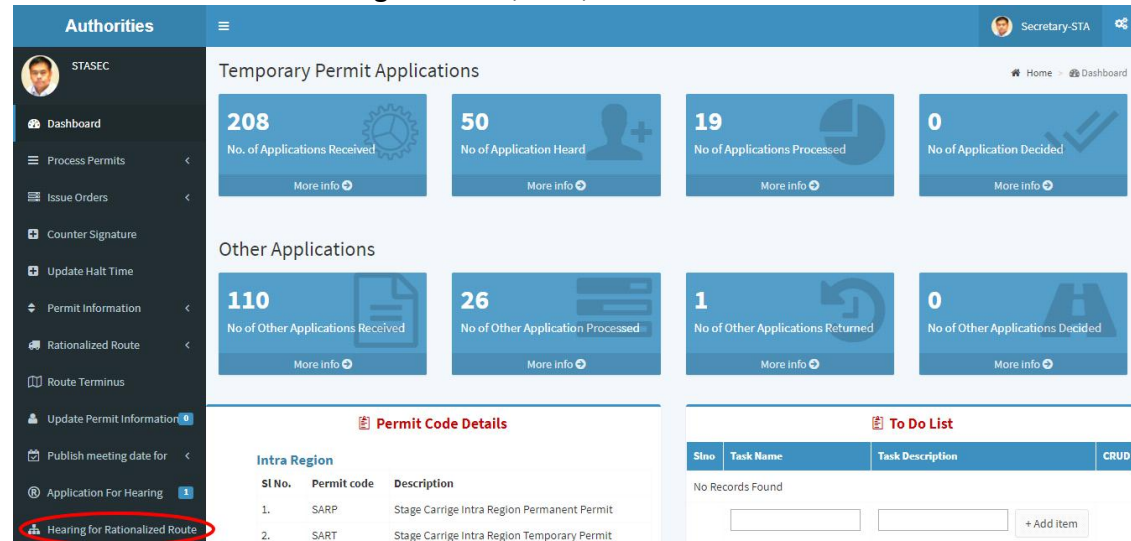
Sl No	Route	No of Applicants	Applicants Vehide Nos
1	CHANDIKHOLE-DUHURIA-PARADEEP	1	OR19M5988
2	CUTTACK-KENDRAPARA-PATTAMUNDAI	2	OR19L4355
			OR19E1861
3	PATTAMUNDAI-KENDRAPARA-DUHURIA-PARADEEP	1	OR207299

**SS-30**

## 4.0. Process of Selection of Applicant for Rationalized Route By

### STA/RTA's and Generation Of Proceeding

After logging in into the system, the Dashboard page would be displayed as shown at **SS-31**. Such dashboard would be available for DA, Under Secretary, Secretary, Chairman at STA and Dealing Assistant, RTO, Collector at RTA level.







### SS-31

**4.1.** The official has to click on “**Hearing for Rationalized Route**” menu item from the left column of Menu to go to next page as shown at **SS-32**. A table showing all applications for New TP applications on Rationalized Route pending at that point of time would be displayed as shown in **SS-32**.

View All applications for Rationalized Route

Rationalized Route Name: CUTTACK-KENDRAPARA-PATTAML [Reset]

SI No	Vacant Slot No	No of Applicants	Applicant Vehicle No having highest mark	Highest Mark Secured	View for Decision
1	A10UP	2	OR19E1861	18	
2	A13UP	1	OR19E1861	18	
3	B4UP	1	OR19E1861	18	
4	A14UP	1	OR19L4355	15	

### SS-32

**4.2** Here, authority first select the route type from the drop-down list. By selecting route type all the applications will be visible in a tabular format as shown above in **SS-32** according to the slot number.

- 4.3. By Clicking on the “**View**” icon the last column of the table,the detailed application for that particular slot would be shown at **SS-33** .This contains the number of applicant details applied for a particular rationalized route.

View Details for Considering TP Dashboard > New Apply Rationalized Route Review Form

1.Rationalized Route Name:CUTTACK-KENDRAPARA-PATTAMUNDAI

Sl #	Applicant name	Vehicle No	Items to be Consider				Past Conduct		Total Marks	Preference/ option of Applicant for this Route	Rank	Decision by STA to be operated by Secretary/RTO
			MM-YYYY of Manufacture	Marks	Bus Type	Marks	No of VCRs with 192A	Mark Deducted				
1	KAILASH CHANDRA SAHOO	OR19E1861	05-2007	8	Standard AC	10	NA	0	18	1	1	<input checked="" type="checkbox"/>
2	SANKARSAN PRADHAN	OR19L4355	03-2011	10	Standard AC	10	1	-5	15	1	2	<input type="checkbox"/>

[Print](#)

### SS-33

- 4.4.After reviewing the application, the Secretary have to take his/her decision by clicking tick on Decision column present in the last column of the table according to the mark obtained by the bus operators according to manufacturing year, type of bus, solvency, past conduct. After the decision has been made by the Secretary, he/she has to print and upload it into OPMS. By clicking on “**Print**” it will take you to **SS-34**.

View Details for Considering TP Dashboard > New Apply Rationalized Route Review Form

1.Rationalized Route Name:CUTTACK-KENDRAPARA-PATTAMUNDAI

Sl #	Applicant name	Vehicle No	Preference for this Slot	Items for Consideration				Past Conduct		Total Mark	Rank	Decision
				Month-year Manufacture	Mark	Bus Type	Mark	No of VCRs with 192A	Mark(-ve)			
1	GOBARDHAN DHAR	OD05F0629	1	01-2014	10	Express	10	1	-5	15	1	<input checked="" type="checkbox"/>
2	SMITANJALI HANSDAH	OR14V6362	1	01-2004	8	Express	10	1	-5	13	2	<input type="checkbox"/>

[Print](#)

2.Upload above Printed Mark Sheet

[Choose File](#) Permit Details.pdf

[Proceed To Save](#)

### SS-34

- 4.5. After printing the mark details, Secretary has to upload it by clicking on “**Choose File**” option present in section-2. After uploading the mark sheet Secretary has to click on “**Proceed to Save**” button to save the mark sheet and process the application.
- 4.6. After the selection meeting, the selected application is made available to Under Secretary / RTO for publication.

## 5.0. Publication of Temporary Permits By STA/RTA's

All the Temporary Permit(TP) Applications would be received at the level of Under Secretary in STA or RTO in RTA level. They would be automatically divided among Dealing Assistants dealing with TP application. Dashboard of each DA would show the application at his/her level.

**5.1.** The second step is to publish all the fresh/new TP applications inviting objections from affected bus owners, if any. This publication would be done by US(STA)/RTO(RTA) on a fixed date, preferably on 1st of every second Month (Ex: January, March, May, July, September and November). The Objections can be received over 15 days after date of publication. Newspaper advertisement would also be done on 1st of every second month just to bring it to the knowledge of the potential objectors where bus might get affected.

The publication would be done by the US/RTO and same would be available under **“Notifications”** in the Menu Bar of the Home Page (**SS-1**). Once the Objectors file objections with in the stipulated time frame, the same is to be processed for hearing of objection a fixed day (Possibly within 15 days after the close of objection).

The publication would be done under authority log in of Under Secretary/RTO.

The table as shown at **SS-35** would be visible after clicking on Publish New Temporary Permit in the left side Menu .

**Authorities** STAAS Under Secretary

**Publish All New Apply Temporary Permit Forms**

Registration number:  Search

Sino	Region	Owner Name	Permit Type	Route description	Route Time	Map View
1	OR17J3867	C.M.D.O.S.R.T.C BHUBANESWAR	SIRT	CHANDIKHOLE TO PARADEEP VIA DUHURIA	09:00-10:00	Map View
2	OD05F0629	GOBARDHAN DHAR	SIRT	ctc to kendrapara via pattamundai	09:00-10:00	Map View
3	OR05ABS479	BHANUMATI PARIDA	SIRT	cuttack to pattamundai	09:00-10:00	Map View
4	OR14V6362	SMITANJALI HANSDAH	SIRT	ctc to kendrapara via pattamundai	09:00-10:00	Map View
5	OR19E1861	KAILASH CHANDRA SAHOO	SIRT	BHUBANESWAR TO CHANDBALI VIA KENDRAPADA	09:00-10:00	Map View

1st Hearing Date for Objection: 09-05-2018

ADD Hearing Date Remove Date

Submit Hearing Date

**Publish**

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**SS-35**

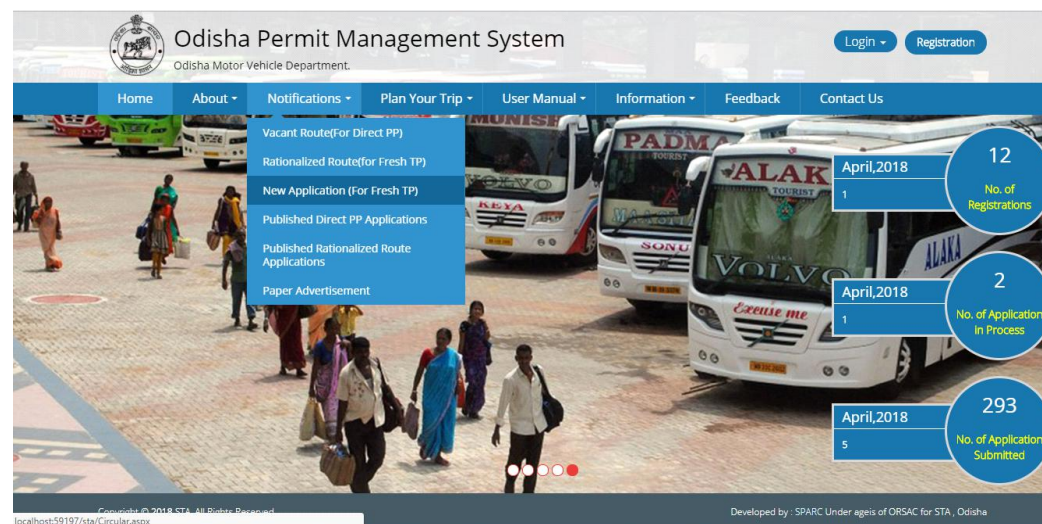
5.2. Here, the Under Secretary/RTO first have to select the hearing date and submit it by clicking "**Submit Hearing Date**" button.

5.3. After submitting the hearing dates the US/RTO have to click on "**Publish**" button to publish the New TP applications.

## 6.0. Objection Module:

After publication, all the new applications for Temporary Permits (RTA wise or for STA) would be available under "**Notification**" shown in the Menu bar of the home page **SS-36**. To see individual applications and prepared timings please follow the below steps.

6.1. Click on **Notification > New Application (For Fresh TP)**.



**SS-36**

it will take you to **SS-37** as shown below.



## New Routes


Select Authority Name: \* STA-Odisha
Registration Number: \*
Search

File Objections
show Objections

#Sino	Reg No	Authority Name	Service Type	Service Day	Permit Type	Route Description	Timing	File Objection	Print
1	OR17J3867	STA-Odisha	Express	Daily service	SIRT	CHANDIKHOLE TO PARADEEP VIA D UHURIA			
2	OD05F0629	STA-Odisha	Express	Daily service	SIRT	ctc to kendrapara via pattamundai			
3	OR05AB5479	STA-Odisha	Express	Daily service	SIRT	cuttack to pattamundai			
4	OR14V6362	STA-Odisha	Express	Daily service	SIRT	ctc to kendrapara via pattamundai			

### SS-37

**6.2.** The Objector have to select the Authority name.By selecting the authority name all the new applications for TP would be appear in chronological order as per the date of application for that particular authority. You need to see the route description first and then timing by clicking on the **“View”** button icon under **Timing** column against the vehicle(in column 8) of the table as shown in **SS-37**. If any one want to file objection against a particular application, she/he need to **“Login”** to the system using email id and password which one had got at the time of registration. For that click on the **‘File Objection’** icon against the vehicle (in column 9 of **SS-37**).it will take you to a User Login screen as shown **SS-38**.


Odisha Permit Management System  
Odisha Motor Vehicle Department.
Login
Registration

Home
About
Notifications
Plan Your Trip
Information
Feedback
Contact Us

User Login

User Email: User Id
Password: Password
Captcha: P 6 8 Y 3
Submit
Forgot Password

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### SS-38

**6.3.** Log in to the OPMS by giving your Email Id and password as given to you at the time of registration. Click on **“Submit”** it would take you to **SS-39** for filing objection online.

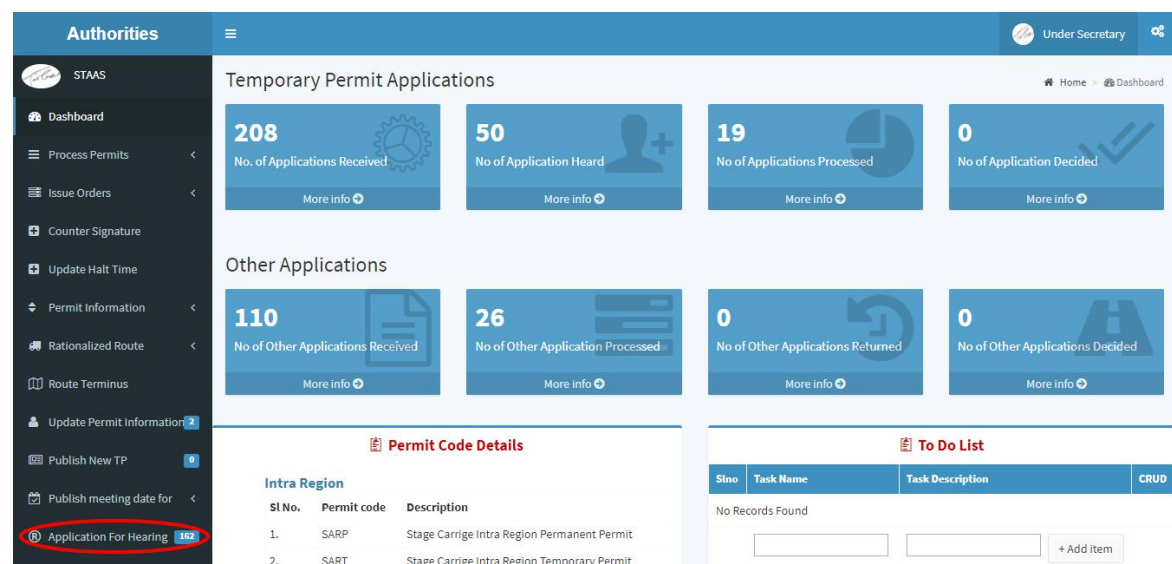


In **Section-3** and **Section-4**, objection timing and applicant timing at various stops would be automatically filled up from system. The objector has to click on the check boxes given against each stop when there is a time clash in both sections (3&4) to file objections.

**6.5.** After filling up all the details, click on **“Submit”** Button to submit the Objection. By clicking Submit button a message will be send to applicant about his/her date of hearing and place and to objector with a complain id and hearing date.

## 7.0. Process of Hearing By STA/RTA's and Generation Of Proceeding

After logging in into the system, the Dashboard page would be displayed as shown at **SS-40**. Such dashboard would be available for DA, Under Secretary, Secretary, Chairman at STA and Dealing Assistant, RTO, Collector at RTA level.



**SS-40**

**7.1.** Click the **“Application for Hearing”** from the left side menu section your dashboard on the top right to go to next page as shown at **SS-41**.

Authorities

STAAS

Dashboard
Process Permits
Issue Orders
Counter Signature
Update Halt Time
Permit Information
Rationalized Route
Route Terminus
Publish New TP
Publish meeting date for
Application For Hearing
Hearing for Rationalized Route
Create Notice
Reports
Print Permit
Replacement Vehicle
Surrender Permit
Upload Sign
Payment Status
New Registration
Manage User Profile
Route Modification
Help
Sign Out

Under Secretary

Dashboard - Objection Review

New TP: PP Application

List of Application with Objection

Sno	Name of Applicant	Applicant Vehicle No	Objector Name	Objector Vehicle No.	Proposed Route	Time Clash	View
1	CHAURASWAIN	OD05Y4097	BASANTA KUMAR MOHAPATRA	OD05G2222			View
2	ASHUTOS SAHOO	OD068188	BASANTA KUMAR MOHAPATRA	OD05G2222			View
3	PRAFULLA BARIK	OD09F8651	NARENDRA MAHANTA	OR09N5415			View
			NABIN KUMAR SETHY	OD09E3123			View
4	SWARNA PRAVA BEHERA	OD09H9366	BASANTI NAYAK	OR09K9530			View
5	SUDARSAN NAYAK	OD11F2185	BAIJAYANTI SAHOO	OR09J4805			View
6	NIRMAL KUMAR JENA	OD212084	RAJ KISHORE SAHOO	OR02R2714			View
			BHABATOSH NAYAK	OD046944			View
7	C M D O S R T C BHUBANESWAR	OR05AM4779	GHANASHYAM NAYAK	OR06H2657			View
			BASANTA KUMAR MOHAPATRA	OR06F8204			View
8			SUSIL KUMAR PANIGRAHI	OD07K8956			View
9	KAILASH CHANDRA SAHOO	OR19E1861	SUMIT KUMAR JENA	OD19J8600			View
10	PRASANTA KU SAHOO	OR19F0345	SANTOSH KU SAHOO	OR19L3696			View
			SANTOSH KU SAHOO	OR19L3696			View
			SANTOSH KU SAHOO	OR19L3696			View
11	SARBESWAR SAHOO	OR19N2588	GHANASHYAM NAYAK	OR06H2657			View
12	MS PRANATI SAMAL	OR22B6377	AJAYA KUMAR BARIK	OR05AG2899			View
			AJAYA KUMAR BARIK	OR05AG2899			View

List of Applications Without Objection

Sno	Publication St.No	Applicant Name	Applicant Vehicle No	Objector Name	Objector Vehicle No.	Time Clash	Proposed Route	Decision	Print	View
1	317	MRS HAIMABATI NAYAK	OD01Q2627	NA	NA			No Objection		View
2	315	SAHOO SASMITA	OD02AC3132	NA	NA			No Objection		View
3	236	DAS PRAVAKAR	OD02AK7125	NA	NA			No Objection		View
4	11	PRASANTA KUMAR SAHOO	OD02AM1351	NA	NA			No Objection		View
5	12	SARALASAHOO	OD02AM7101	NA	NA			No Objection		View

## SS-41

7.2. By Clicking on the **View** button in the last column of the table,the detailed objections as shown at **SS-41** will be displayed.It contains the details filled up by the applicant and the objector regarding the time clash and other matters .**SS-42** shows the time clash at various points of the route of the applicant and objector(s) as filed by objectors.



7.3. By clicking on the departure time column ,under Applicant Time Clash Modification table,the officials can change the time details as per the decision taken in the hearing .By clicking“**Check Time Clash**” Button ,the officials can check the time clash between proposed time and the other vehicles at any point.

7.4. Clicking on “**Print**” button, the whole -page can be printed which would be helpful for hearing and generation of proceeding.

7.5. Clicking on “Forward” button, the application is forwarded to the concerned Dealing Assistant for further actions that is processing for approval.

7.6. Upload of Decisions as per Proceeding and Miscellaneous work .After hearing of objection, the proceeding of the hearing would be made for the each of the application & their objection(s). Once the proceeding is approved by the concerned authority(Chairman STA/RTA), the dealing assistant would record the proceeding details in the text box provided at the bottom of each applications at SS-44.The Permit Application along with objections are sent to the dealing assistant for recording the proceedings of the hearing and to do the miscellaneous checks with respect to application and uploaded documents.

Once the same is done the application is sent up to Under Secretary/RTO, Secretary STA and Chair Man(STA/RTA) for approval or rejection as the case may be.

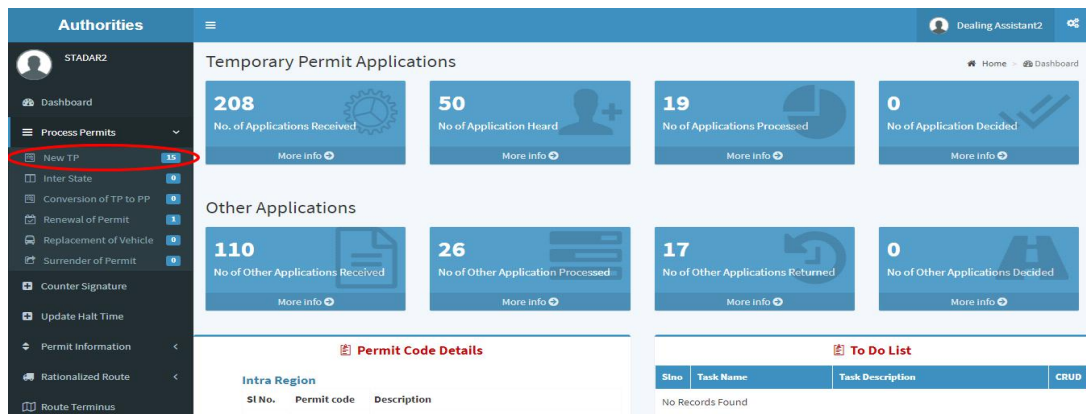
7.7. This would then move up to Under Secretary/RTO ,Secretary and Chairman STA/RTA for approval or rejection of permit in favor of the applicant .In case of rejection a detailed reason has to be recorded for the benefit of the applicant in the concerned Text Box when decision of proceeding is being recorded.Once the permit is rejected, there is no need to take any further action as same would be reflected in the dashboard of the applicant bus owner.If the permit is approved, there is a need to issue the same. Here the applicant has to pay the permit fee online.

7.8. Once the bus owner pay the permit fee that permit would be issued by Under Secretary in STA and RTO in RTA's.

7.9.To Record the Proceeding Details first Dealing Assistant need to follow the steps below.

After logging in into the system, expand the “**Process Permit**” menu in the Dashboard page from the left side menu section. Click on “**New TP**” menu item as shown at **SS-45**.





## SS-43

It will take you to a table showing list of applications applied for New TP as shown at **SS-44**.

View All New Apply Permit Forms

Dashboard > New Apply Review Form

Registration number

Sno	Regno	Owner Name	Date of Apply	Permit Type	Route description	With Whom	View
1	OD05C0017	RAJIYA BEGUM	20-07-2017	SIRT	BHUBANESWAR-HARICHANDANPUR-KEOJHAR-JHUMPURA	Dealing Assistant2	<input type="button" value="View"/>
2	OD05T7353	KHIROD CHANDRA JENA	22-07-2017	SIRT	KESHURAPAL-DUBURI-CUTTACK-BHUBANESWAR-AND BACK	Dealing Assistant2	<input type="button" value="View"/>
3	OD14C9955	DILLIP KUMAR DEBATA	13-07-2017	SIRT	SAMBALPUR-BARGARH VIA BURLA AND BACK	Dealing Assistant2	<input type="button" value="View"/>
4	OD15F3474	PRADEEP KUMAR DEBTA	13-07-2017	SIRT	SAPNE-SAMBALPUR VIA BARGARH AND BACK	Dealing Assistant2	<input type="button" value="View"/>
5	OD15H6888	SAUDAMINI DORA	12-07-2017	SIRT	ROURKELA-BHAWANIPATANA VIA BARGARH AND BHAWANIPATANA TO MOTER AND BACK	Dealing Assistant2	<input type="button" value="View"/>
6	OD17H5827	DOLAMANI MEHER	31-08-2017	SIRT	PADAMPUR TO PATNAGARH, PATNAGARH TO LATHORE & PATNAGARH TO BOLANGIR & BACK	Dealing Assistant2	<input type="button" value="View"/>
7	OD234777	KALACHAND SAHU	28-08-2017	SIRT	bhubaneswar to kuchinda via banarpal	Dealing Assistant2	<input type="button" value="View"/>
8	OR02AH4555	BHAGIRATHI BALIARSINGH	20-05-2017	SIRT	BARHA ORA-JANKIA-KHURDA-AND BACK	Dealing Assistant2	<input type="button" value="View"/>
9	OR05AF7288	NIRANJAN SENAPATI	27-05-2017	SIRT	CUTTACK-JAGATSINGHPUR-TANDIKUL-CUTTACK-BHUBANESWAR-CUTTACK	Dealing Assistant2	<input type="button" value="View"/>
10	OR12A0171	BHASKARABABU SHRADHAKARA DAS	09-06-2017	SIRT	M RAMPUR-SONEPUR-BOUDH AND RETURN	Dealing Assistant2	<input type="button" value="View"/>
11	OR14V2414	KUSADEV PANDA	26-05-2017	SIRT	KISHMIRA-RAJGANAGPUR-SUNDARGARH-AND BACK	Dealing Assistant2	<input type="button" value="View"/>
12	OR14W5438	MANAS RANJAN SAHU	30-08-2017	SIRT	ROURKELA TO LIBRAKHAMAN, VIA. VEDVYAS, KANSBAHAL, BAMRA, KULEI AND BACK	Dealing Assistant2	<input type="button" value="View"/>
13	OR15P3500	DULAL GURU	27-06-2017	SIRT	SAMBALPUR-BARGARH-BURLA-SAMBALPUR AND REETURN	Dealing Assistant2	<input type="button" value="View"/>
14	OR19E1861	KAILASH CHANDRA SAHOO	28-04-2018	SIRT	BHUBANESWAR TO CHANDBALI VIA KENDRAPADA	Dealing Assistant2	<input type="button" value="View"/>
15	OR23E1356	PRATAP KUMAR PANI	10-08-2017	SIRT	DEOGARH-TALCHER-ANGUL AND BACK	Dealing Assistant2	<input type="button" value="View"/>

## SS-44

7.9.1 Clicking on the **“View”** button in the last column of the table, page as at **SS-45** will be displayed which contain the application details.

## View Individual Applied form

[Dashboard](#) > [New Apply Review Form](#) > [New Individual Apply Form](#)

## Owner Details

1.	Registration No.	OR19E1861
2.	Applicant Number	APPN99/00252/2018
3.	Owner Name	KAILASH CHANDRA SAHOO
4.	Mobile No	8658827771
5.	Email	smitanjali@hansdah99@gmail.com
6.	Communication Address	AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL
7.	Aadhar/Pan Card No	998830657592
8.	Aadhar/Pan Card Document	<a href="#">Show File</a>

## Permit Application Details

1.	Apply at	STA-Odisha
2.	Select Permit Type	SIRT
3.	Nature of Service(Service type)	Express
4.	Service Day	Daily service
5.	Permit Duration	119
6.	Application fee(Rs)	100.00
7.	Is there any Court case ?	--Select--

## Vechile Details

1.	Registration Date	23-05-2007
2.	Registered with RTO	ANGUL
3.	Engine Number	497TC93CSZ827572
4.	Chassis Number	386513CSZ807884
5.	Model	TATA LP 709/38
6.	Make	RAJKAMAL MOTORS LTD
7.	Yr. of Manufacturing Dt.	
8.	Type of vehicle	BUS
9.	Class of vehicle	BUS(SC)
10.	Stand capacity	10
11.	Seating Capacity	33
12.	Carriage Type	Stage
13.	Fitness Certificate Valid upto	19-04-2019
14.	Tax Paid upto	30-04-2018
15.	Audit Dues	NO
16.	VCR Pending	
17.	Insurance validity	19-05-2017-To-18-05-2018
18.	HP agreement	YES
19.	Off Road Status	

Route & Time Information: **BHUBANESWAR TO CHANDBALI VIA KENDRAPADA**[Granted Timing](#) [Proposed Timing](#)

Sl#	Station Name	Arrival Time	Halt	Departure Time	Trip No	Distance	Total Dist
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	00:00	00:00	07:44	1	0	0
2	Salepur,Salipur,Cuttack,CT120201	08:44	00:02	08:46	1	29	0
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	09:06	00:02	09:08	1	9	0
4	Asureswar,Nischintakoili,Cuttack,CT111801	09:24	00:02	09:26	1	7	0
5	Chandol,Derabis,Kendrapara,KP020501	09:32	00:02	09:34	1	5	0
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:56	00:02	09:58	1	10	0
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	10:02	00:02	10:04	1	2	0
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	10:06	00:05	10:11	1	2	0
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:56	00:18	11:14	1	20	0
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	2	20	0
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2	2	0
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2	2	0
13	Chandol,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	2	10	0
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	2	5	0
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	2	7	0
16	Salepur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	2	9	0
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	00:37	15:03	2	29	0
18	Chandikhote,Badachana,Jajpur,JP013701	16:08	00:05	16:13	3	44	0
19	Krushnadaspur,Badachana,Jajpur,JP012701	16:31	00:02	16:33	3	12	0
20	Balichandrapur,Badachana,Jajpur,JP010801	16:36	00:02	16:38	3	2	0
21	Duhuria,Kendrapara,Kendrapara,KP041501	17:08	00:02	17:10	3	21	0
22	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	17:14	00:02	17:16	3	2	0
23	Kendrapara,Kendrapara (M),Kendrapara,KP100101	17:18	00:05	17:23	3	2	0
24	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:08	00:06	18:14	3	20	0
25	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:59	00:05	19:04	4	20	0
26	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	19:06	00:02	19:08	4	2	0
27	Duhuria,Kendrapara,Kendrapara,KP041501	19:12	00:02	19:14	4	2	0
28	Balichandrapur,Badachana,Jajpur,JP010801	19:44	00:02	19:46	4	21	0
29	Krushnadaspur,Badachana,Jajpur,JP012701	19:49	00:02	19:51	4	2	0
30	Chandikhote,Badachana,Jajpur,JP013701	20:09	00:05	20:14	4	12	0
31	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	21:19	00:00	00:00	4	44	0

[Edit](#)

## Note

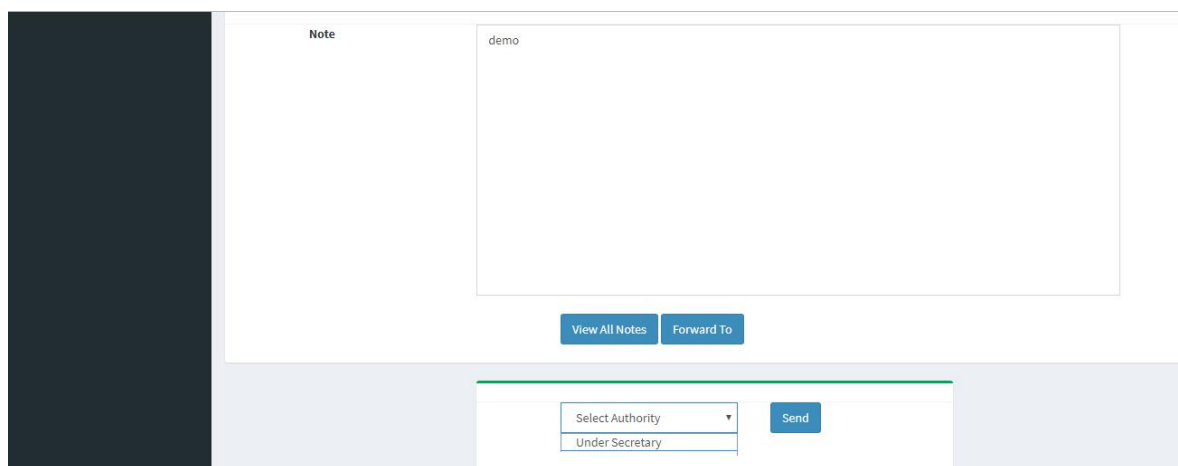
[View All Notes](#)[Forward To](#)

SS-45

7.9.2. The bottom portion of **SS-46**, has the **“Note”** section where the Dealing Assistant will note his/her observation/inputs on the matter.

7.9.3. By clicking on **“Forward To”** button one small screen appears showing various authorities in the hierarchy.

7.9.4. Dealing Assistant need to choose his/her next authority to forward the application and then click on **“Send”** button as shown in **SS-46** to send the application to next higher authority.

The screenshot shows a web application interface. On the left is a dark blue sidebar. The main content area has a header with a 'Note' tab and a text area containing the word 'demo'. Below the text area are two buttons: 'View All Notes' and 'Forward To'. At the bottom, there is a form with a dropdown menu labeled 'Select Authority' showing 'Under Secretary' as the selected option, and a 'Send' button to its right.

**SS-46**

7.9.5. Click on **“Send”**. The application form is forwarded to the Under Secretary/RTO.

7.9.6. The same process is repeated till the renewal application reaches Chairman of STA/RTA for final decision.

7.9.7. In Chairman's (of RTA/STA)'s screen, Instead of the **“Forward To”** button, **“Approved”** and **“Rejected”** buttons will appear. The screen for the Chairman of STA/RTA would be as shown in **SS-47**.

## View Individual Applied form

[Dashboard](#) > [New Apply Review Form](#) > [New Individual Apply Form](#)

## Owner Details

1. Registration No.	OR19E1861
2. Applicant Number	APPN99/00252/2018
3. Owner Name	KAILASH CHANDRA SAHOO
4. Mobile No	8658827771
5. Email	smitanjali@hansdah99@gmail.com
6. Communication Address	AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL
7. Aadhar/Pan Card No	998830657592
8. Aadhar/Pan Card Document	<a href="#">Show File</a>

## Permit Application Details

1. Apply at	STA-Odisha
2. Select Permit Type	SIRT
3. Nature of Service(Service type)	Express
4. Service Day	Daily service
5. Permit Duration	119
6. Application fee (Rs)	100.00
7. Is there any Court case ?	--Select--

## Vechile Details

1. Registration Date	23-05-2007
2. Registered with RTO	ANGUL
3. Engine Number	497TC93CSZ827572
4. Chasis Number	386513CSZ807884
5. Model	TATA LP 709/38
6. Make	RAJKAMAL MOTORS LTD
7. Yr. of Manufacturing Dt.	
8. Type of vehicle	BUS
9. Class of vehicle	BUS(SC)
10. Stand capacity	10
11. Seating Capacity	33
12. Carriage Type	Stage
13. Fitness Certificate Valid upto	19-04-2019
14. Tax Paid upto	30-04-2018
15. Audit Dues	NO
16. VCR Pending	
17. Insurance validity	19-05-2017-To-18-05-2018
18. HP agreement	YES
19. Off Road Status	

Route & Time Information: **BHUBANESWAR TO CHANDBALI VIA KENDRAPADA**[Granted Timing](#) [Proposed Timing](#)

Sl#	Station Name	Arrival Time	Halt	Departure Time	Trip No	Distance	Total Dist
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	00:00		07:44	1	0	0
2	Salepur,Salipur,Cuttack,CT120201	08:44	00:02	08:46	1	29	0
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	09:06	00:02	09:08	1	9	0
4	Asureswar,Nischintakoili,Cuttack,CT111801	09:24	00:02	09:26	1	7	0
5	Chandol,Derabis,Kendrapara,KP020501	09:32	00:02	09:34	1	5	0
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:56	00:02	09:58	1	10	0
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	10:02	00:02	10:04	1	2	0
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	10:06	00:05	10:11	1	2	0
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:56	00:18	11:14	1	20	0
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	00:05	12:04	2	20	0
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	00:02	12:08	2	2	0
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	00:02	12:14	2	2	0
13	Chandol,Derabis,Kendrapara,KP020501	12:36	00:02	12:38	2	10	0
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	00:02	12:46	2	5	0
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	00:02	13:04	2	7	0
16	Salepur,Salipur,Cuttack,CT120201	13:24	00:02	13:26	2	9	0
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	00:37	15:03	2	29	0
18	Chandikhole,Badachana,Jajpur,JP013701	16:08	00:05	16:13	3	44	0
19	Krushnadaspur,Badachana,Jajpur,JP012701	16:31	00:02	16:33	3	12	0
20	Balichandrapur,Badachana,Jajpur,JP010801	16:36	00:02	16:38	3	2	0
21	Duhuria,Kendrapara,Kendrapara,KP041501	17:08	00:02	17:10	3	21	0
22	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	17:14	00:02	17:16	3	2	0
23	Kendrapara,Kendrapara (M),Kendrapara,KP100101	17:18	00:05	17:23	3	2	0
24	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:08	00:06	18:14	3	20	0
25	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:59	00:05	19:04	4	20	0
26	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	19:06	00:02	19:08	4	2	0
27	Duhuria,Kendrapara,Kendrapara,KP041501	19:12	00:02	19:14	4	2	0
28	Balichandrapur,Badachana,Jajpur,JP010801	19:44	00:02	19:46	4	21	0
29	Krushnadaspur,Badachana,Jajpur,JP012701	19:49	00:02	19:51	4	2	0
30	Chandikhole,Badachana,Jajpur,JP013701	20:09	00:05	20:14	4	12	0
31	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	21:19	00:00	00:00	4	44	0

## Note

[View All Notes](#) [Query](#) [Rejected](#) [Forward To](#) [Approved](#)Developed by : **SPARC** Under aegis of **ORSAC** for **STA** , Odisha All rights reserved.

SS-47

7.9.8. Any authority higher than DA can use the “Query” button after recording the query in the Note. By clicking the “Query” button, the file would automatically be transferred to the next lower level authority for compliance.

## 8. Procedure for Paying Permit Fees for Bus Owners:

8.1. If your application for New PP has been approved, then it will be shown in your Dashboard. A SMS alert would come to your registered mobile number requesting you to pay the Permit Fee. You can pay the permit fee by Clicking on “Pay Fees” menu from the left menu. This would take you to the “Pay fees” page as shown in SS-48.

The screenshot shows the 'Pay Fees' interface. At the top, there's a breadcrumb trail: Dashboard > Pay Fees. Below this is a section titled 'Enter Application information'. It contains two main fields: 'Fees Type' and 'Vehicle Number'. The 'Fees Type' dropdown menu is open, showing a list of service types: 'Please select Service Type', 'New TP', 'Direct PP', 'Conversion of TP to PP', 'Renewal of Permit', 'Replacement of Vehicle', 'Transfer of Permit', 'Altertion of Route', 'Modification of Time', 'Inclusion of Stoppage', 'Deletion of stoppages', and 'Special Permit'. The 'Vehicle Number' field is a text box with the placeholder 'VEHICLE NUMBER'. To the right of these fields are 'Submit' and 'Reset' buttons.

SS-48

8.2. Please choose the service type from the drop down for which you want to pay the permit fees. In this case, you have to choose the “New TP” and key in the Vehicle number in the Text Box. Then click the “Submit” button. It will take you to the screen as at SS-49.

The screenshot shows the 'Pay Fees' page after submission. The 'Fees Type' dropdown is now set to 'New TP' and the 'Vehicle Number' text box contains 'OR19E1861'. The 'Submit' button is highlighted. Below the form, there are three sections: '1. Application Status' showing 'Application status: Granted', 'Applied At: STA-Odisha', 'Application No: APPN99/00252/2018', 'Application To: Secretary-STA', 'Applied On: 28/04/2018', and 'Approved On: 28/04/2018'; '2. Application Fee Status' showing 'Application fee amount: 100.00', 'Application Fee paid on: 28/04/2018', 'Application Fee Challan number : 294827266', 'Transaction number : TRN00000440-04-2018', and 'Bank Reference number : ZA0264ACF1'; and '3. Permit Fee Status' showing 'Permit type: SIRT', 'Permit Duration: 119 Days', and 'Permit fee : 1700'. A red circle highlights the 'Pay now' button in the bottom right corner of the '3. Permit Fee Status' section.

SS-49

8.3. To pay the Permit fee, click on “Pay Now” to make payment online. It will take you to the web page as shown SS-50.

- Dashboard
- Apply For
- Pay Fees
- Print Issue Orders
- Print Application copy
- Tag Your Vehicle
- Update Permit Information
- File Objection
- Route Frequency
- Vacant Routes
- Permit Status
- Manage User Profile
- Help
- Sign Out

## Online Payment Process

Dashboard > Payment Form

### Payment details

Depositor Name	KAILASH CHANDRA SAHOO
Contact Number	8658827771
Email Id	smitanjalihsandah99@gmail.com
Depositor Address	AT-KUMURI,PO-KOCHABHUIN PS-PURUNA
Application No	APPN99/00252/2018
Vehicle No	OR19E1861
Authority Name	STA-Odisha
Payment Type	Permit Fee
Payment Amount	1700

[Proceed for Online Payment](#)
[Cancel](#)

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### SS-50

- 8.4.** The procedure for payment of permit fee is similar to that of payment of application fees. Only the amount changes. Please click on **“Proceed for Online Payment”** button in **SS-50** which would take you to **SS-51**. You have to go through three (3) screens of Treasury (DTI) Portal and four (4) screen of Bank Portal as shown at **SS-15** to **SS-23**. The same screens are repeated with changed amount of Rs. 1700/- from **SS-50** to **SS-58**.

Corporate banking users paying through Central Bank Payment Gateway will not get echallan instantly because of some technical difficulties with the bank site. The echallan will be available in our site after two working days on receipt of scroll from bank site.

### Tax information

Tax Form	
Depositor Name KAILASH CHANDRA SAHOO	Contact No. 8658827771
Department Name Transport Permit	Amount to be Paid in ₹ 1700

### Department Specific information if any

ApplicationNo APPN99/00252/2018	VehicleNumber OR19E1861
Emailid smitanjalihsandah99@gmail.com	Address AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL
AuthorityName STA-Odisha	PaymentDate 29/04/2018 11:43:25
TransactID TRN00000441-04-2018	

### Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Permit Fee	₹1700
		<b>Total Challan Amount ₹1700</b>

Payment Mode  
Net Banking

Bank  
-- Select Bank --

Remarks

Please enter the string

Note: \* Marked Fields are mandatory.

[PROCEED->](#)

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Designed and Developed by: TCS Limited. Site Host viewed in Google Chrome (version: 52.0.2743.116)  
Some features of this site may not work correctly in old versions of browsers.

### SS-51

- 8.5.** In **SS-51**, please select the mode of payment (*Net Banking* or *Credit Card* or *Debit Card*) and the Name of the Bank from the drop down list. Next step is to



fill the Captcha and click on **“PROCEED”** button. It will take you to another web page of DTI as shown at **SS-52**.

Tax Verification

Tax Confirmation

Depositor Name

KAILASH CHANDRA SAHOO

District

Contact No.

8658827771

Department Name

Transport Permit

Total Amount in ₹

1700

Department Specific information if any

ApplicationNo

APPN99/00252/2018

VehicleNumber

OR19E1861

EmailId

smitanjalihsandah99@gmail.com

Address

AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL

AuthorityName

STA-Odisha

PaymentDate

29/04/2018 11:43:25

TransactID

TRN00000441-04-2018

Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Permit Fee	₹1700
	<b>Total Challan Amount</b>	<b>₹1700</b>

Payment Option

Payment Mode

Net Banking

Bank

STATE BANK OF INDIA

CONFIRM

## SS-52

- 8.6.** It will show you details of transaction to be made which you need to be confirmed by clicking on the **“CONFIRM”** button at the bottom left corner of the screen **SS-52**. By Clicking on **“CONFIRM”** button, the screen as shown at **SS-53** would be displayed (a third web page of DTI).

Tax Verification

**NOTE : Challan Reference Id is 2A0273DE54 . Use this for future References.**

Tax Confirmation

Depositor Name

KAILASH CHANDRA SAHOO

District

Contact No.

8658827771

Department Name

Transport Permit

Total Amount in ₹

1700

Department Specific information if any

ApplicationNo

APPN99/00252/2018

VehicleNumber

OR19E1861

EmailId

smitanjali@hansdah99@gmail.com

Address

AT-KUMURI,PO-KOCHABHUIN PS-PURUNAKOTE,ANGUL

AuthorityName

STA-Odisha

PaymentDate

29/04/2018 11:43:25

TransactID

TRN00000441-04-2018

Head of account Details

Head of account	Description	Amount
0041-00-101-0098-01026-055	Permit Fee	₹1700
Total Challan Amount		₹1700

Payment Option

Payment Mode

Bank

STATE BANK OF INDIA

MAKE PAYMENT

## SS-53

**8.7.** Actually Screens **SS-52** and **SS-53** are similar except that **SS-52** is for confirmation of the entry details and **SS-53** has the Challan number and is to make Payment. Clicking the “**MAKE PAYMENT**” button in **SS-53** would take you to **SS-54** is the web page of the Bank selected by you. In the instant case, as State Bank of India has been chosen, SBI’s web page is being displayed in this user manual.



**SBI** SBI ONLINE

Welcome : [Logout](#)

Your previous site visit: 21-Oct-2017 13:29 IST

**Orissa DTI Taxes** 21-Oct-2017 [16:57 IST] [Help](#)

Details of last three Orissa DTI Taxes transactions performed today are displayed below. Please check these transactions before proceeding with the current transaction.

Reference No.	Account No.	Branch Name	Transaction Date	Amount (INR)	Status
IK00IKART0	00000032413198631	IDCO TOWERS	21-Oct-2017	1350	Success

Verify and confirm Orissa DTI Taxes transaction details

**Debit Account Details**

Account No.	00000032413198631	Description	Savings Account	Branch	IDCO TOWERS
DTI's Reference No	27D1B20EA1				
Challan Net Amount	1350				
Depositors Name	Bibek Ghose				
Head of account	0041-00-101-0098-01026-055-Application Fee-13000				
Payment Mode	N				
Transaction Date MIS	21-10-2017 16:10:42 PM				
Amount in Words	THIRTEEN THOUSAND FIFTY				

**Confirm** [Back](#)


### SS-56

**8.10.** Please click on “**Confirm**” button to confirm the status of transaction. When you will click the “**Confirm**” button, it will take you to **SS-57** as shown below.

**SBI**

Your previous site visit: 21-Oct-2017 13:29 IST

**Orissa DTI Taxes** 21-Oct-2017 [04:58 IST]

 **Account Details**

Reference No.	IK00IKGMY1
Debit Account No.	00000032413198631
DTI's Reference No	27D1B20EA1
Amount	INR 1350
Amount in Words	THIRTEEN THOUSAND FIFTY
Status	Completed Successfully
Debit Branch	IDCO TOWERS
Date - Time	21-Oct-2017 16:58 IST

[Click here to see the challan details](#)

[Download in PDF](#)

[Click here](#) to return to the Orissa DTI Taxes site. Else, you will be automatically redirected to the Orissa DTI Taxes site in 60 seconds.

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### SS-57

**8.11.** This is the last page of Bank Portal. By clicking on the ‘[Click Here](#)’ link on **SS-57**, the Payment status page of OPMS will be opened, that shows the status of payment along with other details as shown at **SS-58**.

Payment Status

Payment Details

Depositor Name	KAILASH CHANDRA SAHOO
Contact Number	8658827771
Email	smitanjali@hansdah99@gmail.com
Application No	APPN99/00252/2018
Vehicle Number	OR19E1861
Authority Name	STA-Odisha
Payment Type	Permit Fee

Online Payment Details

Transaction Id	TRN00000440-04-2018
Challan Amount	1700.00
Challan Ref Id	294827266
Bank Transaction Id	2A0264ACF1
Transaction Date	28/04/2018 05:31:03 PM
Payment Status	Payment Successful

Print

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## SS-58

You can take a printout of the page for record by clicking on “**Print**” bottom left corner of **SS-58** screen.

**Note:-** Please wait for 60 seconds after clicking on ‘[Click Hear](#)’ .If you exit the screen, your payment details may not be captured by DTI or OPMS application.

**8.12.** After paying the permit fee the permit is issued by the Under Secretary/RTO. You can check the status of your permit application in your Dashboard as shown at **SS-59**.

## 9.0. Issue Of Permit:

Under Secretary/RTO can see all the applications and Issue the permits for which permit fee is paid .The steps to follow are,

9.1. After log in click on “**Issue Of Permit**” menu from the left side menu section.The page containing list of applications for which permit fee is paid will be displayed.

Status of fees paid respect of applications for New TP						
Dashboard > Issue Order for New TP						
Sno	Reg No.	Owner Name	Amount of Permit Fee Paid	Date of Payment	Payment Status	Order to be Made
1	OR19E1861	KAILASH CHANDRA SAHOO	1700.00	28-04-2018	PermitFeePayment Successful	<a href="#">Issue Permit</a>

### SS-59

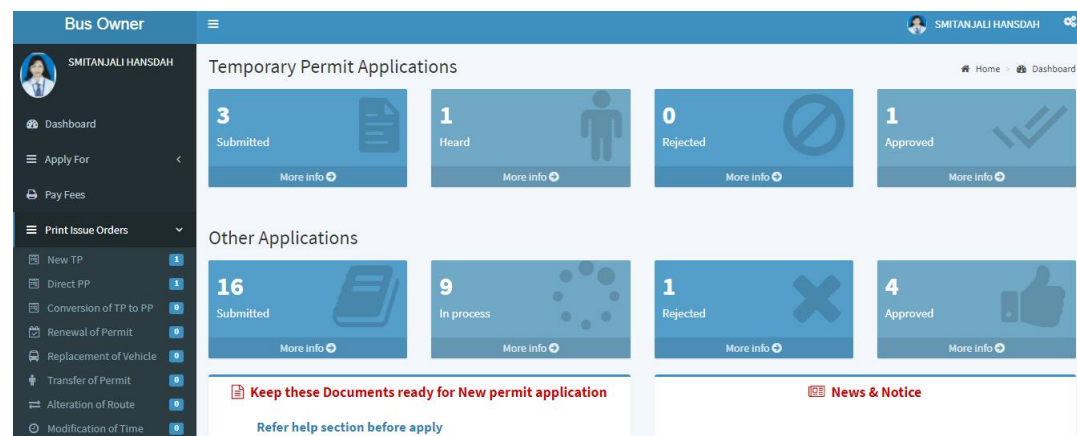
9.2.Clicking on “**Issue Permit**” as shown at **SS-59**,the permit would be issued to the applicant online.



## 10.0. Permit Generation Printing:

Under Secretary/RTO can see all the applications and Issue the permits for which permit fee is paid .The steps to follow are,

10.1. After log in click on “**Print Issue Orders>New TP** ” menu from the left side menu section as shown in **SS-60**.



**SS-60**

It will take you to **SS-61**, which contains list of applications for which permit fee is paid.

The screenshot shows the 'List of Approved Applications for New TP' page. It features a table with the following data:

Sl No.	Regn No.	Owner Name	Application Type	Permit No.	Approved By	Date of Apply	Date of Issue	Print
1	OR19E1861	KAILASH CHANDRA SAHOO	New TP	SIRT99/00252/2018	STA-Odisha	28-04-2018	29-04-2018	

**SS-61**

10.2. Clicking on “**Print**” icon ,it will take you to **SS-62**.



Form NO XXVI  
SEE RULE 46(1)(V)  
Transport Authority  
(Under Odisha Motor Vehicle rules 1993)



Transport Authority: <b>STA-Odisha</b>	
Permit No: <b>SIRT99/00252/2018</b>	
Name of Holder: <b>KAILASH CHANDRA SAHOO</b>	
Father/Husband Name:	<b>KAHNEI SAHOO</b>
Address at:	<b>AT-KUMURI, PO-KOCHABHUIN PS-PURUNAKOTE, ANGUL</b>
Type of Vehicle:	<b>Express</b>
Registration Mark:	<b>OR19E1861</b>
Seating Capacity:	<b>33</b>
Standing Capacity:	<b>10</b>
Hire/Purchase:	<b>Purchased</b>
Mobile No:	
Purpose of journey or journeys:	
Only Personal Goods not Passengers are to be Carried.	
Period for which the permit is valid from:	<b>29-04-2018 -to- 26-08-2018</b>
Under the Provision of Sub-section(7) of Section 88 of the Motor Vehicle Act, 1988 and with the particular/general Consent of the State/Regional Transport Authority concerned, this permit is valid also in the following States/regions.	
Route or Routes: <b>BHUBANESWAR TO CHANDBALI VIA KENDRAPADA</b>	
Date: <b>29/04/2018</b>	
Fare: The fare to be charged shall be as modified by the Govt. from time to time for various type of services/buses with minimum of Rs. 5/- for Ordinary and Express buses and 13/- for Delux and AC Delux Buses.	Signature for the State/region of : 
Note: A temporary permit can be carried on the vehicle in original. A separate permit must be granted for each vehicle	

[Print](#) [Next Page](#)

## SS-62

10.3. By clicking “**Print**” button present in **SS-62** the permit copy will be printed.

10.4. To print route details the bus operator has to click on “**Next Page**” button which will take you to **SS-63**.

### Route & Time Information

Permit No: **SIRT99/00252/2018**  
Reg No.: **OR19E1861**



Sino	Station Name	Arrv time	Dept Time	Trip no	Distance	Total Distance
1	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	00:00	07:44	1	0	0
2	Salepur,Salipur,Cuttack,CT120201	08:44	08:46	1	29	29
3	Nischintakoili,Nischintakoili,Cuttack,CT113001	09:06	09:08	1	9	38
4	Asureswar,Nischintakoili,Cuttack,CT111801	09:24	09:26	1	7	45
5	Chandol,Derabis,Kendrapara,KP020501	09:32	09:34	1	5	50
6	Duhuria,Kendrapara,Kendrapara,KP041501	09:56	09:58	1	10	60
7	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	10:02	10:04	1	2	62
8	Kendrapara,Kendrapara (M),Kendrapara,KP100101	10:06	10:11	1	2	64
9	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	10:56	11:14	1	20	84
10	Kendrapara,Kendrapara (M),Kendrapara,KP100101	11:59	12:04	2	20	104
11	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	12:06	12:08	2	2	106
12	Duhuria,Kendrapara,Kendrapara,KP041501	12:12	12:14	2	2	108
13	Chandol,Derabis,Kendrapara,KP020501	12:36	12:38	2	10	118
14	Asureswar,Nischintakoili,Cuttack,CT111801	12:44	12:46	2	5	123
15	Nischintakoili,Nischintakoili,Cuttack,CT113001	13:02	13:04	2	7	130
16	Salepur,Salipur,Cuttack,CT120201	13:24	13:26	2	9	139
17	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	14:26	15:03	2	29	168
18	Chandikhole,Badachana,Jajpur,JP013701	16:08	16:13	3	44	212
19	Krushnadaspur,Badachana,Jajpur,JP012701	16:31	16:33	3	12	224
20	Balichandrapur,Badachana,Jajpur,JP010801	16:36	16:38	3	2	226
21	Duhuria,Kendrapara,Kendrapara,KP041501	17:08	17:10	3	21	247
22	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	17:14	17:16	3	2	249
23	Kendrapara,Kendrapara (M),Kendrapara,KP100101	17:18	17:23	3	2	251
24	Pattamundai,Pattamundai NAC,Kendrapara,KP110101	18:08	18:14	3	20	271
25	Kendrapara,Kendrapara (M),Kendrapara,KP100101	18:59	19:04	4	20	291
26	Tini Muhani,Kendrapara (M),Kendrapara,KP100102	19:06	19:08	4	2	293
27	Duhuria,Kendrapara,Kendrapara,KP041501	19:12	19:14	4	2	295
28	Balichandrapur,Badachana,Jajpur,JP010801	19:44	19:46	4	21	316
29	Krushnadaspur,Badachana,Jajpur,JP012701	19:49	19:51	4	2	318
30	Chandikhole,Badachana,Jajpur,JP013701	20:09	20:14	4	12	330
31	Cuttack (Badambadi),Cuttack (MC),Cuttack,CT180103	21:19	00:00	4	44	374

[Print](#) [Previous Page](#)

### SS-63

10.4. To print route details the bus operator has to click on “**Print**” button.

