# 1.Getting Started

The web portal 'Odisha Permit Management System' can be accessed from any internet connected computer with a standard web browser. Examples of a few popular internet browser are Internet Explorer, Google Chrome ,Firefox ,Safari etc.

Please follow the below steps given below to open the Odisha Permit Management System(OPMS) Portal.

2.1.1 Open Google search screen.

2.2. Search for"www.odishatransport.gov.in" in the search space.

2.3. Press **Enter** key. Home page of the Odisha Permit Management System(OPMS) home page will be displayed as shown below in Screen shot SS-1.
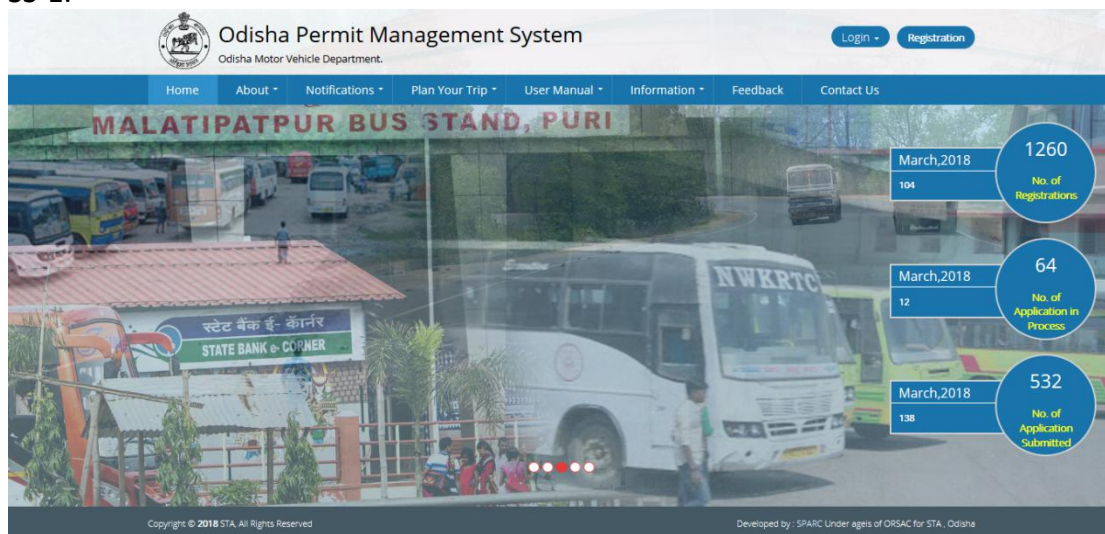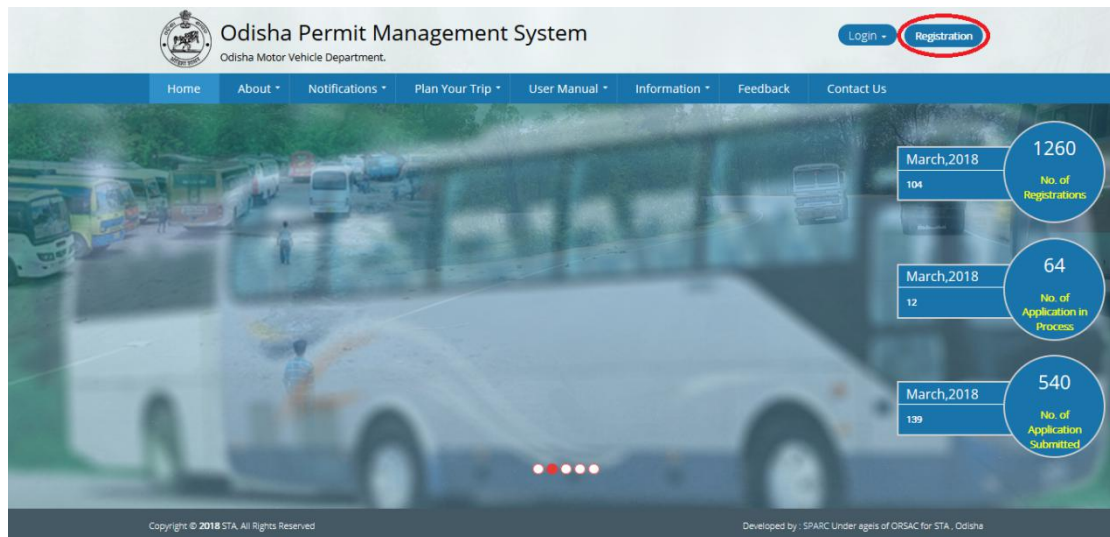

SS-1

1. Bus Operator Registration:

Any Bus Operator has to register first in the OPMS application for using it.

1.1. Click on **Registration** button on top right corner in the Home page as shown in **SS-2** .

SS-2

By clicking the "Registration" button the page as shown below will be displayed at SS-3.

SS-3

In User Registration screen,there are 3 sections.

Section 1. Here the Bus Operator have to fill User Name I.e. Name of the Bus Operator and name of the his/her father and spouse.

Section 2. Here the Bus Operator has to enter his/her Communication details with Valid Mobile number and Email address.

Section-3. In this section the user has to, Upload his/her ID proof I.e either Aadhar Card or PAN Card with card number and scanned copy of that card.

After filling all the details he/she needs to click the "**Register**" button.By clicking "**Register**" button a One tine Password (OTP) will be sent to his/her registered mobile number and to his/her registered email address.

By Using the Email address as USER ID and Password ,he/she can access to their OPMS account.

Note 1:-Mobile number and Email are required for OTP (One Time Password) and Other message or Mail verification.

Note 2:-If a bus operator have more than one vehicle, he/she can access all type of services for all his/her buses by Registering Once for that he/she has to his/her vehicles with his/her email address in OPMS.The User Manual for Tagging a vehicle is available in this user manual as detailed below.